



Flagler County Board of County Commissioners Meeting Agenda

April 6, 2026 • 9:00 a.m.

Government Services Building 2, Board Chambers, 1769 E. Moody Blvd., Bunnell, FL 32110

View the meeting broadcast live on cable television: Spectrum Channel 492

View the meeting streamed live on the County's YouTube Channel: www.YouTube.com/FlaglerCounty

1. Pledge to the Flag and Moment of Silence

2. Additions, Deletions and Modifications to the Agenda

Modification: Item 71 revised and moved to Item 8a – Updated 04/02/2026

3. Announcements by the Chair

4. Recognitions, Proclamations and Presentations:

4a) Recognitions:

- 1) **Firefighter Retirement Frank Mesta Retirement** (Presented by Charlie Picano, Human Resources Director and Chief Michael Tucker, Fire Rescue)
- 2) **[AHA Mission Lifeline Recognition](#)** (Presented by Chief Michael Tucker, Fire Rescue)

4b) Proclamations:

- 1) **[Water Conservation Month – April 2026](#)** (Requested by William White, St. Johns River Water Management District Intergovernmental Affairs Coordinator and Erick Revuelta, Environmentally Sensitive Lands and Natural Resources Manager)
- 2) **[World Landscape Architecture Month – April 2026](#)** (Requested by Commissioner Dance)
- 3) **[Fair Housing Month – April 2026](#)** (Requested by Joseph Hedegus, Health and Human Services Director)
- 4) **[Sexual Assault Awareness Month – April 2026](#)** (Requested by Erin Shannon, Family Life Center Sexual Assault Services Coordinator for Flagler/Volusia)
- 5) **[National Public Health Week – April 6-12, 2026](#)** (Requested Stephen Civitelli, Volusia and Flagler County Administrator/Health Officer)
- 6) **[Public Safety Telecommunicators Week – April 12-18, 2026](#)** (Requested Christina Mortimer, Emergency Communications Director)
- 7) **[National County Government Month – April 2026](#)** (Requested by County Administration)

4c) Presentations (3-5 Minutes): None

5. Community and Board Comments:

5a) Community Outreach: This thirty-minute time period has been allocated for public comment on any consent agenda item or topic not on the agenda. Each speaker will be allowed up to three (3) minutes to address the Commission. Speakers should approach the podium, identify themselves and direct comments to the Chair.

5b) Board Comments on Consent Items

6. Consent: Constitutional Officers:

6a) Clerk: Bills and Related Reports: Request the Board approve the report(s) of funds withdrawn from County depositories by the Flagler County Clerk of the Circuit Court and the Revenue Collected Report presented in compliance with the provisions of Section 136.06, Florida Statute as listed below:

- 1) [Disbursement Report for Week Ending March 6, 2026](#)
- 2) [Disbursement Report for Week Ending March 13, 2026](#)

6b) Clerk: Approval of Board Meeting Minutes: Request the Board approve the minutes from the following Meetings:

- 1) [February 23, 2026 Special Meeting](#)
- 2) [March 2, 2026 Regular Meeting](#)
- 3) [March 2, 2026 Workshop](#)

7. Consent: BOCC Departments:

7-a) Ratification of Flagler County Emergency Proclamations Extending the State of Local Emergency Due to Severe Coastal Erosion and Vulnerability: Request the Board ratify the Proclamations Extending the State of Local Emergency for Hurricanes Matthew, Ian and Nicole. *(Requested by Jonathan Lord, Emergency Management Director)*

7-b) Request the Board Declare Items as Surplus, Removal from the County Fixed Assets and Authorize Purchasing to Dispose of Surplus Property Pursuant to the Fixed Asset Policy: Request the Board declare items as surplus, removal from the County's fixed asset inventory and authorize Purchasing to dispose of surplus property pursuant to the Fixed Asset policy. *(Requested by Robert Rounds, Purchasing Manager)*

7-c) Consideration of Work Authorization No. WA-4 which establishes the Scope of Services and Compensation for AVCON, Inc. under Flagler County Contract RSQ 25-002Q to Design the Aviation Fuel Facility at the Flagler Executive Airport in the Amount of \$340,000: Request the Board approve Work Authorization No. WA-4 under Flagler County Contract RSQ 25-002Q for AVCON, Inc., authorizing the Chair to execute the agreement. *(Requested by Roy Sieger, Airport Director)*

7-d) Consideration of Award and Approval of Contract #26-ITB-001 – Bings Landing Boat Ramp Maintenance Dredging between Flagler County and Quantum Marine Construction LLC: Staff recommends Board approval of Bid Award #26-ITB-001 and contract to Quantum Marine Construction LLC. *(Requested by Robert Rounds, Purchasing Manager and Mike Dickson, General Services Director)*

7-e) Consideration of Approval of License Agreement to Allow a Portion of County-Owned Property to Continue to be Used for an Apiary Operation: Request the Board approve the License Agreement to allow a portion of County-owned property to continue to be used for an apiary operation and authorize the County Administrator to execute same. *(Requested by Erick Revuelta, Public Lands and Nature Resources Manager)*

7-f) Consideration of the Transfer of Funds from Environmentally Sensitive Lands (ESL) Fund 1119 Reserves to Fund 1119 Capital: Request the Board approve the Budget Transfer. *(Requested by Erick Revuelta, Public Lands and Nature Resources Manager)*

- 7-g) **Consideration to Amend the General Capital Projects Fund 1316 FY 2025-26 Budget for the Nexus Center Project:** Request the Board approve the Unanticipated Revenue Resolution. *(Requested by E. John Brower, Financial Services Director)*
- 7-h) **Consideration of Approval of Supplemental Agreements to Two (2) Joint Participation Agreements (JPAs) between Flagler County and the Florida Department of Transportation (FDOT) for State Road A1A Dune Restoration (FDOT Financial Project Nos. 440557-8-58-01 and 440557-8-58-02):** Staff recommends that the Board approve the two (2) Supplemental Agreements to the Joint Participation Agreements and adopt the associated resolutions authorizing the Chair to execute the agreements, as well as granting administrative approval authority for any subsequent supplemental agreements, and approve the Unanticipated Revenue Resolution. *(Requested by Hamid Tabassian, PE, DBIA, County Engineer)*
- 7-i) **Consideration of the Resolution and the Public Transportation Grant Agreement (PTGA) with the Florida Department of Transportation (FDOT) in the Amount of \$600,000 to Assist with Funding for the Design/Construct Infrastructure Upgrades at the Flagler Executive Airport:** Request the Board approve the Resolution and FDOT PTGA authorizing the Chair to execute the Resolution and agreement as approved to form by the County Attorney, approve the unanticipated revenue resolution, budget transfer and amend the FY 2025-26 CIP. *(Requested by Roy Sieger, Airport Director)*
- 7-j) **Authorize Flagler County to participate in the Remnant Defendants' Settlement Agreement ("RDSA") against the remaining six (6) defendants in the national opioids' settlement:** Staff recommends that the Board authorize the County's participation in the Remnant Defendants' Settlement Agreement ("RDSA") and name the County Attorney as the "Authorized Official." *(Requested by Michael A. Rodríguez, County Attorney)*
- 7-k) **Consideration to Lease of a Caterpillar 120 Motor Grader for Two Years for Road & Bridge Maintenance Activities:** Request the Board authorize the County Administrator to execute the contract and lease of Caterpillar 120 Motor Grader, serial number Y9C00999 at an annual cost of \$61,664.96 for an additional 2 years. The total extension will be \$123,329.92. *(Requested by Robert Rounds, Purchasing Manager and Hamid Tabassian, PE, DBIA, County Engineer)*
- ~~7-l) **Consideration and Confirmation of Interim County Administrator Adam Mengel and Interim Deputy County Administrator E. John Brower:** Request the Board consider and confirm the appointments of Interim County Administrator Adam Mengel and Interim Deputy County Administrator E. John Brower. *(Requested by Administration)* Updated and moved to General Business 04-02-26~~
8. **General Business:** *Presentations limited to 15 minutes with public comments limited to 3 minutes per speaker.*
- 8a) **Consideration and Confirmation of Interim County Administrator Adam Mengel:** Request the Board consider and confirm the appointment and agreement of Interim County Administrator Adam Mengel. *(Requested by Administration)*

9. Public Hearings: *Public Hearings will be heard after 9:30 a.m.*

Quasi-Judicial Process: *The audience should refrain from clapping, booing or shouts of approval or disagreement. To avoid potential legal ramification and possible overturning of a decision by the Courts, a public hearing must be fair in three respects: form, substance and appearance.*

Time limits will be observed:

- *Staff – 10-minute presentation.*
- *Applicant – 15-minute presentation (unless time extended by consensus of Board).*
- *Public Comment – 3 minutes per speaker, 5 minutes if speaking on behalf of a group.*
- *Applicant Rebuttal and Closing Staff Comments – 10 minutes each.*

9-a) LEGISLATIVE – First Reading of an Ordinance Relative to the Contractor Licensing Code to Update Definitions Regarding Contractor Licensing to Mirror State Definitions, Eliminate Local License Testing, and Allow for Renewal of Existing Licenses and Reciprocity: Request the Board approve on first reading the ordinance relative to the contractor licensing code to update definitions relative to contractor licensing to mirror state definitions, eliminate local license testing, and allow for renewal of existing licenses and reciprocity. *(Requested by Sarah Spector, Assistant County Attorney)*

9-b) QUASI-JUDICIAL – Project No. 2025110050 – Request for Waiver to Off-street Parking Requirements in the R/C (Residential Limited Commercial) District at 5949 North Oceanshore Blvd. Parcel Number: 40-10-31-3250-00140-0090; Parcel Size: 29,713+/- Square Feet (0.68+/- Acres). Owner: A1A 5949, LLC/Applicant: Lads Coastal Construction, LLC. (AR No. 6106): Options for the Board: Approve; Deny or Continue. *(Requested by Growth Management)*

10. Additional Reports and Comments:

10-a) County Administrator Report/Comments

10-b) County Attorney Report/Comments

10-c) Community Outreach: *This thirty-minute time period has been allocated for public comment for items not on the agenda. Each speaker will be allowed up to three (3) minutes to address the Commission. Speakers should approach the podium, identify themselves and direct comments to the Chair.*

10-d) Commission Reports/Comments/Action

11. Adjournment

Section 286.0105, Florida Statutes states that if a person decides to appeal any decision made by a board agency, or commission with respect to any matter considered at a meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act, persons needing assistance to participate in this meeting should contact the (386) 313-4001 at least 48 hours prior to the meeting.

**FLAGLER COUNTY BOARD OF COUNTY COMMISSIONERS
CONSENT / AGENDA ITEM # 7a**

SUBJECT: Ratification of Flagler County Emergency Proclamations Extending the State of Local Emergency Due to Severe Coastal Erosion and Vulnerability.

DATE OF MEETING: April 6, 2026

OVERVIEW/SUMMARY: Flagler County has been under a declared state of local emergency due to Hurricane Matthew since October 4, 2016. During that time, other storms have struck the County exacerbating the damage to the dune system and compounding the exposure of public and private property on the barrier island to future storms and flooding. The County also declared local states of emergency for Hurricane Irma (2017), Hurricane Dorian (2019), Hurricane Isaias (2020), and Hurricanes Ian and Nicole (2022).

Due to the cumulative effect of the storms as well as tidal events, nor'easters, and erosion, Flagler County continues to be in the most precarious position relative to ocean flooding and storms in its history. Although the County has completed a series of emergency protective berm projects since Hurricane Matthew, public and private property on the barrier island remain vulnerable to catastrophic storm damage without further and sustained protective efforts.

As part of addressing the emergency, the Board adopted a long-term beach management plan assisted by an independent coastal engineer, the County's engineering staff and with input from residents and local HOAs. Continuing the state of local emergency will help the County with its ongoing and future efforts and allow the County to take any necessary emergency measures, including expedited emergency procurement and the issuance of emergency administrative orders, as necessary.

FUNDING INFORMATION: Funding in accordance with grant agreements with the Army Corps of Engineers, FEMA, FDOT and DEP

DEPARTMENT CONTACT: Jonathan Lord, Emergency Management Director (386) 313-4240

RECOMMENDATION: Request the Board ratify the Proclamations Extending the State of Local Emergency for Hurricanes Matthew, Ian and Nicole.

ATTACHMENTS: [Use this link to view attachment\(s\)](#)

1. Proclamation Declaring a Local State of Emergency – March 23, 2026
2. Proclamation Declaring a Local State of Emergency – March 30, 2026
3. Proclamation Declaring a Local State of Emergency – April 6, 2026

**FLAGLER COUNTY BOARD OF COUNTY COMMISSIONERS
CONSENT / AGENDA ITEM # 7b**

SUBJECT: Request the Board Declare Items as Surplus, Removal from the County Fixed Assets and Authorize Purchasing to Dispose of Surplus Property Pursuant to the Fixed Asset Policy.

DATE OF MEETING: April 6, 2026

OVERVIEW/SUMMARY: Pursuant to the provisions of Chapter 274, Florida Statutes, the Board of County Commissioners must declare items as surplus and authorize the disposal of all tangible personal property, owned by the governmental unit, of a non-consumable nature. The list was sent to the Purchasing Manager to create a master list to present to the Board. Items on this list have exceeded their useful life and will be either sold, used as a trade-in, or exchanged under warranty as outlined on the list below:

ITEM#	LOG#	CLERK#	FCID#	ACQ DATE	ORIG COST	DESCRIPTION/DETAIL	VIN/SERIAL NUMBER	REASON FOR DISPOSAL
22	26-22	8959	112143	9/13/2025	\$7,230.24	HP M776 Color Jet Printer Scanner	MXBCT640VY	End of Useful Service Life

STRATEGIC PLAN:

Focus Area: Effective Government

- Goal 1 – Maintain Financial Stability

FUNDING INFO: Proceeds generated by the sale of surplus property will be deposited into the fund from which the original purchase was funded.

DEPARTMENT CONTACT: Robert Rounds, Purchasing Manager (386) 313-4097

RECOMMENDATIONS: Request the Board declare items as surplus, removal from the County's fixed asset inventory and authorize Purchasing to dispose of surplus property pursuant to the Fixed Asset policy.

ATTACHMENTS: None

**FLAGLER COUNTY BOARD OF COUNTY COMMISSIONERS
CONSENT / AGENDA ITEM # 7c**

SUBJECT: Consideration of Work Authorization No. WA-4 which establishes the Scope of Services and Compensation for AVCON, Inc. under Flagler County Contract RSQ 25-002Q to Design the Aviation Fuel Facility at the Flagler Executive Airport in the Amount of \$340,000.

DATE OF MEETING: April 6, 2026

OVERVIEW/SUMMARY: On June 16, 2025, the BoCC accepted an FDOT PTGA in the amount of \$320,000, which will fund 80% of the design for a new Aviation Fuel Facility. The total project cost was initially \$400,000, but was reduced to \$340,000, therefore the FDOT portion of this project is \$272,000 with the remaining \$68,000 funded by the Airport Enterprise Fund. The remaining \$48,000 in the FDOT grant will be utilized for the construction of this project once the design is completed. With this action, staff are bringing forward for consideration Work Authorization No. WA-4, which establishes the Scope of Services and Compensation for AVCON, Inc. to Design the Aviation Fuel Facility.

The proposed Aviation Fuel Facility will be constructed on the south side of Taxiway A, directly across from the existing facility. The new location allows for future expansion—increasing storage capacity to 24,000 gallons each for 100LL and Jet A fuels—and includes parking for fuel trucks and a restroom facility. A self-service pump island for 100LL will also be included in the design.

While the existing Aviation Fuel Facility remains in average but well-maintained condition, it is over 30 years old and lacks adequate fuel storage, space for truck parking and restroom facilities. Relocating the facility also creates an opportunity to repurpose the current site for future hangar development, supporting long-term airport growth.

STRATEGIC PLAN:

Focus Area: Economic Vitality,

- Goal 2- Diversify the Tax Base to Improve the Local Economy
 - Objective EV 2.4: Expand facilities and attract aviation related businesses to the Flagler Executive Airport.

FUNDING INFORMATION: The BoCC has previously accepted an FDOT Public Transportation Grant in the amount of \$320,000 to assist in funding the above-described project. The total project cost was initially \$400,000, but was reduced to \$340,000, therefore the FDOT portion of this project is \$272,000 with the remaining \$68,000 funded by the Airport Enterprise Fund. The remaining \$48,000 from the FDOT grant will be utilized for the construction portion of this project.

DEPARTMENT CONTACT: Roy Sieger, Airport Director 313-4220

RECOMMENDATIONS: Request the Board approve Work Authorization No. WA-4 under Flagler County Contract RSQ 25-002Q for AVCON, Inc., authorizing the Chair to execute the agreement.

ATTACHMENTS: [Use this link to view attachment\(s\)](#)

1. Work Authorization No. WA-4 under Flagler County Contract RSQ 25-002Q for AVCON, Inc.

FLAGLER COUNTY BOARD OF COUNTY COMMISSIONERS
CONSENT / AGENDA ITEM # 7d

SUBJECT: Consideration of Award and Approval of Contract #26-ITB-001 – Bings Landing Boat Ramp Maintenance Dredging between Flagler County and Quantum Marine Construction LLC.

DATE OF MEETING: April 6, 2026

OVERVIEW/SUMMARY: An Invitation to Bid (ITB) was publicly solicited on December 11, 2025, through the OpenGov Procurement platform at <https://procurement.opengov.com> from qualified contractors to provide maintenance dredging at Bings Landing Boat Ramp. On February 4, 2026, the County received eight (8) submittals, all deemed responsive and responsible. Staff recommends the award to the lowest bidder, Quantum Marine Construction LLC.

STRATEGIC PLAN:

Focus Area: Growth and Infrastructure

- Goal 1 – Provide quality fundamental infrastructure and assets.
- Goal 3 – Preserve and Enhance Cultural, Recreational, & Leisure Activities

DEPARTMENT CONTACT: Robert Rounds, Procurement Manager (386) 313-4097
Mike Dickson, General Services Director (386) 313-4191

FUNDING INFORMATION: Funding provided up to the amount of \$302,500 in the form of the Florida Inland Navigation District (FIND) Waterways Assistance Program as approved by the Board on January 12, 2026. The 50% local match will be provided utilizing Vessel Registration funds.

RECOMMENDATIONS: Staff recommends Board approval of Bid Award #26-ITB-001 and contract to Quantum Marine Construction LLC.

ATTACHMENTS: [Use this link to view attachment\(s\)](#)

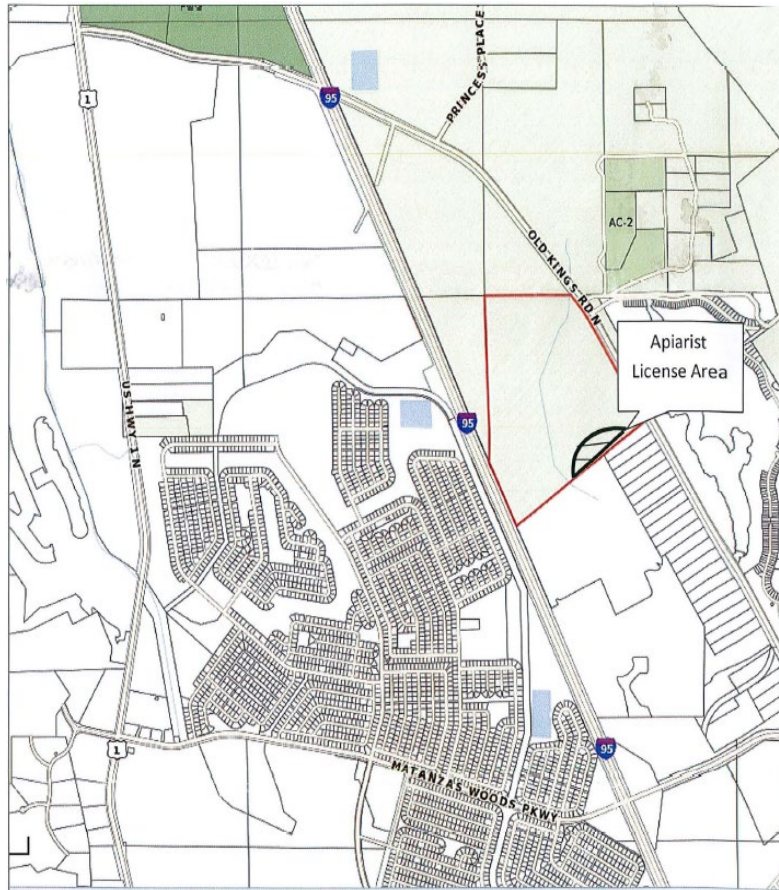
1. Contract #26-ITB-001
2. Bid Tabulation
3. Notice of Intent to Award

**FLAGLER COUNTY BOARD OF COUNTY COMMISSIONERS
CONSENT / AGENDA ITEM # 7e**

SUBJECT: Consideration of Approval of License Agreement to Allow a Portion of County-Owned Property to Continue to be Used for an Apiary Operation.

DATE OF MEETING: April 6, 2026

OVERVIEW/SUMMARY: Staff is seeking approval of an additional license in favor of Scott M. Svab, who has historically used the portion of the County-owned property referred to as the “Blue Parcel” (Parcel ID Number 23-10-30-0000-01010-0030) highlighted in the picture below for the specific and limited purpose of conducting and maintaining a seasonal apiary operation:



The County previously entered into license agreements with Mr. Svab dated January 1, 2016, and November 1, 2019. Mr. Svab continued to use the property for the permitted purpose after the end of the 2019 license term. When staff noted the presence of apiary equipment on the property, Mr. Svab was contacted and he was asked to remove his equipment or enter into a new license with the County. If he were to exercise the second option, Mr. Svab would not only have to pay the license fee going forward, but also a fee for use of the property in the absence of a license. Mr. Svab has chosen to enter into a new license agreement with the County, and has already presented a check for \$1,000, representing the \$500 owed for the use of the property in the absence of a license and the \$500 due for the first term of use contemplated by the license agreement.

The license agreement, as drafted, provides for a term of six (6) months starting on November 1, 2025, through May 31, 2026, with automatic renewal for three (3) additional six-month terms from November 1 to May 31 in each of the three succeeding years. All equipment must be

**FLAGLER COUNTY BOARD OF COUNTY COMMISSIONERS
CONSENT / AGENDA ITEM # 7e**

removed from the property at the end of each license term. The license agreement is non-exclusive, meaning that the County has retained the right to allow others to use the property.

STRATEGIC PLAN:

Focus Area: Growth & Infrastructure

- Goal 2 - Protect and Manage Natural Resources

FUNDING INFORMATION: The licensee is required to pay the County \$500 annually for each six-month license term going forward as well as \$500 for the year in which the property was used without an active license. The fees will be used for ecological management of the property as per the requirements in the recorded conservation easement granted to the St. Johns River Water Management District.

DEPARTMENT CONTACT: Erick Revuelta, Public Lands and Nature Resources Manager, (386) 313-4446

RECOMMENDATION: Request the Board approve the License Agreement to allow a portion of County-owned property to continue to be used for an apiary operation and authorize the County Administrator to execute same.

ATTACHMENTS: [Use this link to view attachment\(s\)](#)

1. License Agreement

**FLAGLER COUNTY BOARD OF COUNTY COMMISSIONERS
CONSENT / AGENDA ITEM # 7f**

SUBJECT: Consideration of the Transfer of Funds from Environmentally Sensitive Lands (ESL) Fund 1119 Reserves to Fund 1119 Capital.

DATE OF MEETING: April 6, 2026

OVERVIEW/SUMMARY: Staff is seeking approval to transfer \$134,161 from Fund 1119 Reserves to Fund 1119 Capital to cover unanticipated incidental costs associated with due diligence items for Environmentally Sensitive Land (ESL) acquisitions. The adopted FY2026 budget allotted \$150,000 to Professional Services, with \$95,000 encumbered for the North Florida Land Trust (NFLT) contract (24-052Q) with the remaining \$55,000 to be used for the costs associated with the purchase of new properties including but not limited to appraisals, title work, and other due diligence assessments.

In 2025, the Environmentally Sensitive Lands program received eleven (11) applications, ten (10) of which were added to the priority acquisition list (A List). Once a project is added to the A List, county staff are authorized to obtain the necessary assessments including but not limited to appraisals and title work, which are required to negotiate the acquisition. The high level of activity in the program has resulted in higher than expected costs, resulting in the need to request additional funding. So far this year, the ESL program has incurred the following expenses:

North Florida Land Trust (24-052Q)	\$95,000
Peterson Tract (ALTA survey)	\$61,486
Lastinger Conservation Easement (2 appraisals + 1 review appraisal):	\$12,000
Marineland 35 (2 appraisals + 1 review appraisal)	\$15,475
Marineland 35 (Wastewater Treatment Plant Assessment)	\$30,000
FAM 300 (2 appraisals + 1 review appraisal)	\$24,200

YEAR TO DATE TOTAL	\$238,161

The requested transfer will cover approximately \$64,161 for the above-referenced expenses as well as an additional \$70,000 in funding to cover potential future expenses which may be required. Upon approval of the budget transfer, an adjusting journal entry will be processed to properly account for these expenditures.

STRATEGIC PLAN:

Focus Area: Growth & Infrastructure

- Goal 2 - Protect and Manage Natural Resources

FUNDING INFORMATION: Funding in the amount of \$134,161 will be appropriated upon approval of the Budget Transfer from Fund 1119 Reserves.

DEPARTMENT CONTACT: Erick Revuelta, Public Lands and Nature Resources Manager, (386) 313-4446

RECOMMENDATION: Request the Board approve the Budget Transfer.

ATTACHMENTS: [Use this link to view attachment\(s\)](#)

1. Budget Transfer

**FLAGLER COUNTY BOARD OF COUNTY COMMISSIONERS
CONSENT/ AGENDA ITEM # 7g**

SUBJECT: Consideration to Amend the General Capital Projects Fund 1316 FY 2025-26 Budget for the Nexus Center Project.

DATE: April 6, 2026

OVERVIEW/SUMMARY: Staff is seeking approval to amend the FY 2025-26 General Capital Projects Fund Budget in the amount of \$499,154 related to a FY 2024-25 adjusting journal entry.

At the November 17, 2025, Regular Meeting the Board approved a resolution amending the FY 2025-26 Budget as part of the annual carryforward process. On December 19, 2025, an adjusting journal entry was posted for FY 24-25 that moved actual expenditures that were originally charged to Fund 1316 to Fund 1184 which resulted in cascading issues that require correction.

Although staff was able to calculate the overall project budget accurately, given that the adjusting journal entry was posted after the carryforward process was complete, it is now necessary to return to realign the budget accordingly for the NEXUS Center project. This is a realignment of budget in order to process expenditures in the proper accounts: the project's budget has not changed.

STRATEGIC PLAN:

Focus Area: Effective Government

- Goal 1- Maintain Financial Stability

FUNDING INFORMATION: Approval of the Unanticipated Revenue Resolution will appropriate budget to existing cash within the General Capital Projects Fund (Fund 1316) in the amount of \$499,154. There is not an increase to the Nexus Center project budget.

DEPARTMENT CONTACT: E. John Brower, Financial Services Director (386) 313-4036

RECOMMENDATION: Request the Board approve the Unanticipated Revenue Resolution.

ATTACHMENTS: [Use this link to view attachment\(s\)](#)

1. Unanticipated Revenue Resolution

**FLAGLER COUNTY BOARD OF COUNTY COMMISSIONERS
CONSENT / AGENDA ITEM # 7h**

SUBJECT: Consideration of Approval of Supplemental Agreements to Two (2) Joint Participation Agreements (JPAs) between Flagler County and the Florida Department of Transportation (FDOT) for State Road A1A Dune Restoration (FDOT Financial Project Nos. 440557-8-58-01 and 440557-8-58-02).

DATE OF MEETING: April 6, 2026

OVERVIEW/SUMMARY: The Board of County Commissioners previously executed Joint Participation Agreement (JPA) No. 440557-8-58-01 with FDOT on April 12, 2021, and subsequently amended it on January 4, 2024, and January 18, 2024. This agreement provides funding for eligible construction costs associated with dune restoration within non-federal project limits located north and south of the U.S. Army Corps of Engineers (USACE) Coastal Storm Risk Management (CSRM) shore protection project in the City of Flagler Beach.

Additionally, the Board executed JPA No. 440557-8-58-02 with FDOT on December 2, 2019, and amended it on January 4, 2024, and January 18, 2024. This agreement provides financial assistance toward the non-federal cost share obligations of the USACE CSRM shore protection project in the City of Flagler Beach.

Federal CSRM Project Area

The federal project extended approximately 2.6 miles, from FDEP R-monuments R-80 to R-94 (South 7th Street to just north of South 28th Street). Construction included placement of approximately 1,427,439 cubic yards of sand to construct a 19-foot dune and elevated berm, widening the beach seaward. Dune stabilization measures included installation of sand fencing, posts and rope, and approximately 307,045 dune plants.

The total non-federal share (35%) for this portion was \$9,776,361.62, funded through FDOT ASF98 and the FDEP Hurricane Recovery Reimbursement Grant (HRRG) Program. Of the \$9,520,000 advanced by FDOT (ASF98), \$7,962,156.38 was expended, resulting in a surplus of \$1,557,843.62.

Federal CSRM Project Funding Detail:

- Total Non-Federal Share (35%): \$9,776,361.62
 - FDOT ASF98 (Applied): \$7,962,156.38
 - FDEP HRRG: \$1,306,705.24
 - FDOT ASF98 Prior Expenditure: \$507,500
- FDOT ASF98 Advanced Amount: \$9,520,000
- FDOT ASF98 Surplus: \$1,557,843.62

Non-Federal Taper Extensions

The non-federal portion included two taper extensions immediately adjacent to the federal project limits:

- North Taper: R-77 to R-80 (North 7th Street to South 7th Street), with 241,339 cubic yards of sand and 15,650 plants placed.
- South Taper: R-94.7 to R-96 (South 28th Street to Gamble Rogers State Recreation Area), with 113,432 cubic yards of sand and 15,500 plants placed.

**FLAGLER COUNTY BOARD OF COUNTY COMMISSIONERS
CONSENT / AGENDA ITEM # 7h**

The total cost for the taper extensions was \$4,878,723.07, funded through FDOT ASM05, the FDEP HRRG Program, and the Flagler County Tourist Development Council (TDC). Of the \$4,075,000 advanced by FDOT (ASM05), \$438,110.57 was expended, resulting in a returned surplus of \$3,636,889.43.

Non-Federal Tapers Funding Detail:

- Total Project Cost: \$4,878,723.07
 - FDOT ASM05 Expenditure: \$438,110.57
 - FDEP HRRG: \$4,310,612.50
 - Flagler County TDC: \$130,000
- FDOT ASM05 Advanced Amount: \$4,075,000
- Returned Amount: \$3,636,889.43

Available Funding for Reach II Project

Following completion of the USACE project (August 2024) and final budget reconciliation (December 2025), surplus funds remain available within the FDOT JPAs. FDOT has agreed that these funds, totaling \$5,912,432, may be applied toward the upcoming Reach II Beach Nourishment Project (7th Street North to south of Osprey Drive).

- JPA 440557-8-58-02 (ASF98): \$1,557,843.62
- JPA 440557-8-58-01 (ASM05): \$3,636,889.43 + \$717,700.00 = \$4,354,589.43
 - Total Available Funding: \$5,912,432

STRATEGIC PLAN:

Focus Area: Growth and Infrastructure

- Goal 2- Protect and Manage Natural Resources
 - Objective EV 2.1.1: Protect and renourish the dunes/beaches

FUNDING INFORMATION: An Unanticipated Revenue Resolution will appropriate grant funding in the amount of \$717,700 to recognize the remaining programmed funding from FDOT. The remaining \$5,194,732 was included as part of the annual carryforward process.

DEPARTMENT CONTACT: Hamid Tabassian, PE, DBIA, County Engineer 386-313-4046

RECOMMENDATION: Staff recommends that the Board approve the two (2) Supplemental Agreements to the Joint Participation Agreements and adopt the associated resolutions authorizing the Chair to execute the agreements, as well as granting administrative approval authority for any subsequent supplemental agreements, and approve the Unanticipated Revenue Resolution.

ATTACHMENTS: [Use this link to view attachment\(s\)](#)

1. Supplemental Agreement No. 3 to JPA 440557-8-58-01 with Authorizing Resolution
2. Supplemental Agreement No. 3 to JPA 440557-8-58-02 with Authorizing Resolution
3. Unanticipated Revenue Resolution

**FLAGLER COUNTY BOARD OF COUNTY COMMISSIONERS
CONSENT / AGENDA ITEM # 7i**

SUBJECT: Consideration of the Resolution and the Public Transportation Grant Agreement (PTGA) with the Florida Department of Transportation (FDOT) in the Amount of \$600,000 to Assist with Funding for the Design/Construct Infrastructure Upgrades at the Flagler Executive Airport.

DATE OF MEETING: April.6, 2026

OVERVIEW/SUMMARY: Staff is presenting for consideration both a Resolution and an FDOT PTGA totaling \$600,000. This funding will cover 80% of the design phase and a portion of the construction needed for the Design/Construct Infrastructure Upgrades project. Specifically, \$180,000 from this amount is allocated for the project's design, while the remaining \$420,000 will be directed toward the construction of the sanitary lift station. FDOT plans to supplement this PTGA once the design work is completed and the project is ready to be bid, which is anticipated to happen after July 1, 2026, the start of FDOT's new fiscal year. The Airport Enterprise Fund will be responsible for contributing 20% (\$150,000) toward this PTGA.

To ensure we continue to support our current operations and provide for future expansion, it has become necessary to construct a new sanitary sewer lift station on the southeast side of the airport. This new lift station is not only crucial for maintaining our existing facilities, but it will also play a key role in accommodating upcoming projects. At present, we have two new tenants preparing to build at the airport, with plans that include approximately 65,000 square feet dedicated to corporate hangar space and an additional 20,000 square feet for office space. These developments mark a significant step forward for the airport and reinforce the need for reliable and expanded infrastructure.

This new sanitary sewer lift station will be vital in making sure our infrastructure can efficiently handle the increased capacity and demands brought on by new facilities. By investing in and upgrading our airport's infrastructure, we're not only improving our current operations but also positioning Flagler Executive Airport as an even more attractive option for potential aviation businesses throughout our area and across Florida. This step forward is designed to make our airport more marketable, paving the way for new opportunities and continued growth.

STRATEGIC PLAN:

Focus Area: Economic Vitality,

- Goal 2- Diversify the Tax Base to Improve the Local Economy
 - Objective EV 2.4: Expand facilities and attract aviation related businesses to the Flagler Executive Airport.

FUNDING INFORMATION: Funding for this agreement in the amount of \$600,000 will be appropriated upon approval of the Unanticipated Revenue Resolution and \$150,000 upon approval of the budget transfer from Airport reserves.

DEPARTMENT CONTACT: Roy Sieger, Airport Director 313-4220

RECOMMENDATIONS: Request the Board approve the Resolution and FDOT PTGA authorizing the Chair to execute the Resolution and agreement as approved to form by the County Attorney, approve the unanticipated revenue resolution, budget transfer and amend the FY 2025-26 CIP.

**FLAGLER COUNTY BOARD OF COUNTY COMMISSIONERS
CONSENT / AGENDA ITEM # 7i**

ATTACHMENTS: [Use this link to view attachment\(s\)](#)

1. FDOT PTGA (FM# 458208-1-94-01)
2. Authorizing Resolution
3. URR
4. BTR
5. Amended CIP

FLAGLER COUNTY BOARD OF COUNTY COMMISSIONERS
CONSENT / AGENDA ITEM # 7j

SUBJECT: Authorize Flagler County to participate in the Remnant Defendants' Settlement Agreement ("RDSA") against the remaining six (6) defendants in the national opioids' settlement.

DATE OF MEETING: April 6, 2026

OVERVIEW/SUMMARY: The County Attorney is requesting Board approval to authorize the County's participation in a new proposed national opioids settlement that has been reached with six regional distributors/dispenser defendants: Associated Pharmacies, Inc.; J M Smith Corporation; Louisiana Wholesale Drug Company, Inc.; Morris and Dickson Co.; North Carolina Mutual Wholesale Drug Company, Inc.; and United Natural Foods, Inc.

The *Combined Subdivision Participation and Release Form* must be executed, without alteration, and submitted on or before Monday, May 4, 2026, for the County to be included in the initial participation calculations and payment eligibility under the Six Remnant Defendants Settlement.

The opioid settlement funds are being used locally to support the Florida Coordinated Opioid Recovery (CORE) Network, helping strengthen Flagler County's response to opioid-related emergencies. A portion of these funds offsets the operating costs of the County's community paramedic program, ensuring sustained capacity for proactive outreach, treatment navigation, and follow-up care for residents affected by substance use disorders.

STRATEGIC PLAN:

Focus Area: Public Health and Safety

- **Goal 4:** Expand Behavioral Health and Substance Abuse Programs

DEPARTMENT CONTACT: Michael A. Rodríguez, County Attorney 386.313.4005

FUNDING INFORMATION: Agreeing to participate in this settlement agreement could result in receipt of a proportionate share of the pooled settlement amount, which is defined in the settlement agreement as \$97,625,000.

RECOMMENDATIONS: Staff recommends that the Board authorize the County's participation in the Remnant Defendants' Settlement Agreement ("RDSA") and name the County Attorney as the "Authorized Official."

ATTACHMENTS: [Use this link to view attachment\(s\)](#)

1. Combined Subdivision Participation and Release Form
2. Settlement Agreement Among Participating Subdivisions and Remnant Defendants

FLAGLER COUNTY BOARD OF COUNTY COMMISSIONERS
CONSENT/ AGENDA ITEM # 7k

SUBJECT: Consideration to Lease of a Caterpillar 120 Motor Grader for Two Years for Road & Bridge Maintenance Activities.

DATE OF MEETING: April 6, 2026

OVERVIEW/SUMMARY: Staff are seeking approval to lease this motor grader to be used for maintaining Flagler County's unincorporated gas taxable dirt roadways. This lease is in line with our process of rolling stock of heavy equipment to replace old models moving to surplus. The lease provides the option to purchase at the end of the two-year term. This grader is required to continue maintenance of County roads.

Leasing has been determined to be more fiscally responsible than purchasing due to the maintenance cost of aging equipment.

STRATEGIC PLAN:

- Goal 1 – Provide Quality Fundamental Infrastructure
 - Objective G1.1 – Ensure public safety through continuous planning for future needs and adequate evacuation capacity.

DEPARTMENT CONTACT:

Robert Rounds, Procurement & Contract Services Manager (386) 313-4097
Hamid Tabassian, County Engineer (386) 313-4046

FUNDING INFORMATION: Funding in the amount of \$61,664.96 for the lease of this tractor has been included in the FY 2025-2026 Adopted Budget within the County Transportation Trust Fund 1102.

RECOMMENDATIONS: Request the Board authorize the County Administrator to execute the contract and lease of Caterpillar 120 Motor Grader, serial number Y9C00999 at an annual cost of \$61,664.96 for an additional 2 years. The total extension will be \$123,329.92.

ATTACHMENTS: [Use this link to view attachment\(s\)](#)

1. Motor Grader Lease Agreement with Ring Power

FLAGLER COUNTY BOARD OF COUNTY COMMISSIONERS

GENERAL BUSINESS / AGENDA ITEM # 8a

Updated 04/02/2026 – Moved from Consent to General Business

SUBJECT: Consideration and Confirmation of Interim County Administrator Adam Mengel.

DATE OF MEETING: April 6, 2026

OVERVIEW/SUMMARY: At the March 2, 2026 Regular Meeting of the Board of County Commissioners, the Board approved a mutual separation agreement with County Administrator Petito. Following that action, on March 11, 2026, Administration presented an organizational transition and interim leadership plan identifying Mr. Adam Mengel to serve as Interim County Administrator.

To support continuity during this transition, Mr. Mengel was temporarily assigned to Administration on March 9, 2026, to fulfill the role of Acting Deputy County Administrator. This temporary assignment was established to ensure an effective transfer of information and responsibilities during the leadership transition. Human Resources has completed the required personnel action to adjust the salary in accordance with County policy governing temporary work assignments.

Approval of this agenda item will formally establish County Administrator Petito's last day of employment as April 10, 2026. Upon her departure, Mr. Mengel will assume the role of Interim County Administrator effective April 11, 2026.

This structure provides Mr. Mengel with five weeks of transition time within Administration.

STRATEGIC PLAN: Focus Area: Effective Government

DEPARTMENT CONTACT: Administration (386) 313-4001

FUNDING INFORMATION: No additional fiscal impact is anticipated beyond temporary pay adjustments consistent with County policy for temporary work assignments.

RECOMMENDATIONS: Request the Board consider and confirm the appointment and agreement of Interim County Administrator Adam Mengel.

ATTACHMENTS: [Use this link to view attachment\(s\)](#)

1. Interim Employment Agreement – Adam Mengel

**FLAGLER COUNTY BOARD OF COUNTY COMMISSIONERS
PUBLIC HEARING / AGENDA ITEM # 9a**

SUBJECT: LEGISLATIVE – First Reading of an Ordinance Relative to the Contractor Licensing Code to Update Definitions Regarding Contractor Licensing to Mirror State Definitions, Eliminate Local License Testing, and Allow for Renewal of Existing Licenses and Reciprocity.

DATE OF MEETING: April 6, 2026

OVERVIEW/SUMMARY: This request is legislative in nature and does not require disclosure of ex parte communication. Over the last several years, the State of Florida has taken a more active part in licensing contractors performing work within the state, going as far in some cases as to preempt all local occupational licensing of certain trades.

Effective July 1, 2025, local governments may only license specialty contractor license types that substantially correspond to the specialty contractor license types offered by the State of Florida's Construction Industry Licensing Board (CILB). With this change, Flagler County is no longer permitted to issue those specialty contractor license types that are similar but not identical to state-issued licenses. Accordingly, the proposed ordinance, in part, aligns the County's specialty contractor license types with the state's specialty contractor license types.

The County's Contractor Licensing Code (Chapter 8 in the Flagler County Code of Ordinances) is being revised, not only to account for these statutory changes, but also to allow for the option to require state certification in lieu of local licensing of contractors moving forward while continuing to renew existing licenses and issue reciprocal certification in certain instances:

- (1) The county upon whose license the person is basing the request for certification also allows for reciprocity;
- (2) The individual has passed a technical examination specific to his or her trade with a score of 75% or higher; and
- (3) The individual has passed a written examination on business and law subjects with a score of seventy-five percent or higher (whereas there are a number of local license holders who have only taken the business and law class, which will no longer be recognized as it relates to reciprocity).

While the amendment was drafted largely to bring the Code of Ordinances in line with state statutes, the Home Builders Association of Flagler ("HBA") has played an instrumental role in the amendment process. The Chief Building Official, Building Permit Manager, and Assistant County Attorney attended HBA's March 11, 2026 Government Affairs Committee meeting to present the proposed ordinance and address any concerns the members may have. There was a lively discussion amongst the members and staff, and it was a positive meeting overall. The HBA provided a letter of support for the amendment (see attached).

The proposed ordinance was also presented to the Contractors Review Board for consideration on March 18, 2026. Those members in attendance unanimously recommended approval of the proposed ordinance.

Public notice has been provided for this amendment according to Sec. 125.66, F.S.

**FLAGLER COUNTY BOARD OF COUNTY COMMISSIONERS
PUBLIC HEARING / AGENDA ITEM # 9a**

This agenda item is:

quasi-judicial, requiring disclosure of ex-parte communication; or
 legislative, not requiring formal disclosure of ex-parte communication.

OPTIONS FOR THE BOARD: The Board of County Commissioners may:

APPROVE on first reading the Ordinance amending the contractor licensing code to update definitions relative to contractor licensing to mirror state definitions, eliminate local license testing, and allow for renewal of existing licenses and reciprocity.

NOT APPROVE on first reading the Ordinance amending the contractor licensing code to update definitions relative to contractor licensing to mirror state definitions, eliminate local license testing, and allow for renewal of existing licenses and reciprocity.

CONTINUE on first reading the Ordinance amending the contractor licensing code to update definitions relative to contractor licensing to mirror state definitions, eliminate local license testing, and allow for renewal of existing licenses and reciprocity on first reading on the basis that additional information is needed from staff. Based on the presentation and the public hearing, the Board does not have sufficient information to be able to approve the ordinance on first reading. Continuing the Board's review of the draft ordinance to a time and date certain will preserve public notice and provide an opportunity for staff to provide additional information.

If approved on first reading, second reading and adoption of the Ordinance amending the contractor licensing code to update definitions relative to contractor licensing to mirror state definitions, eliminate local license testing, and allow for renewal of existing licenses and reciprocity will occur at the Board's April 20, 2026, meeting at 9:30 a.m. or as soon thereafter as the matter may be heard.

STRATEGIC PLAN:

Effective Government

- Goal 3 – Build & Maintain Relationships to Support Effective & Efficient Government
- Obj. EG 2.1: Create a culture of collaboration with municipalities and community partners.

FUNDING INFORMATION: N/A

DEPARTMENT CONTACT: Sarah Spector, Assistant County Attorney

RECOMMENDATIONS: Request the Board approve on first reading the ordinance relative to the contractor licensing code to update definitions relative to contractor licensing to mirror state definitions, eliminate local license testing, and allow for renewal of existing licenses and reciprocity.

ATTACHMENTS: [Use this link to view attachment\(s\)](#)

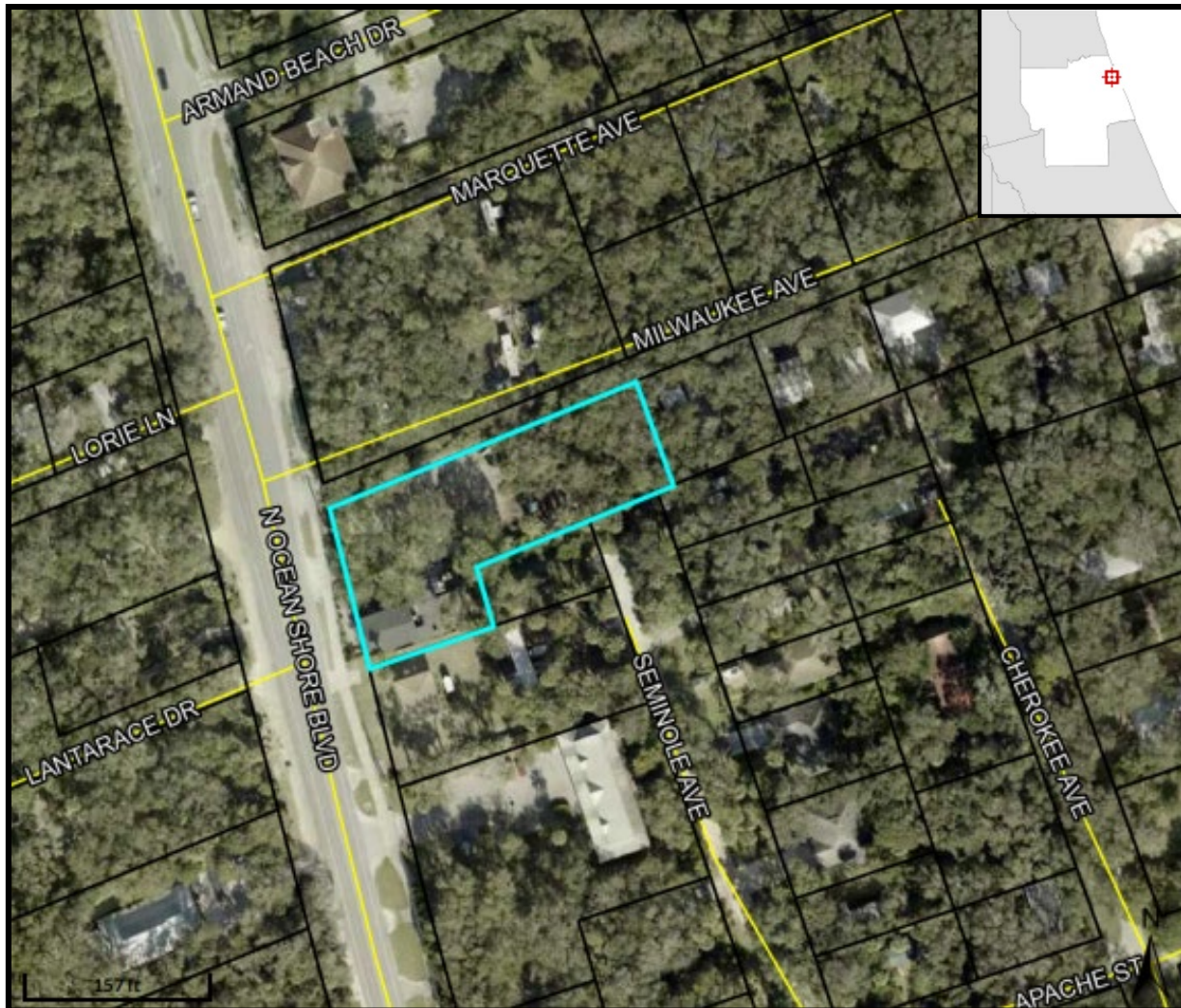
1. Ordinance
2. Legal Ad
3. HBA Letter of Support

**FLAGLER COUNTY BOARD OF COUNTY COMMISSIONERS
PUBLIC HEARING/AGENDA ITEM NO. 9b**

SUBJECT: QUASI-JUDICIAL – Project No. 2025110050 – Request for Waiver to Off-street Parking Requirements in the R/C (Residential Limited Commercial) District at 5949 North Oceanshore Blvd. Parcel Number: 40-10-31-3250-00140-0090; Parcel Size: 29,713+/- Square Feet (0.68+/- Acres). Owner: A1A 5949, LLC/Applicant: Lads Coastal Construction, LLC. (AR No. 6106).

DATE OF MEETING: April 6, 2026

OVERVIEW/SUMMARY: This request is quasi-judicial in nature (not legislative) and requires disclosure of ex parte communication. This request for approval of a parking waiver deviation (listed as flexibility) from the minimum number of required parking spaces (per LDC Sec 3.06.04.D.1) was continued from the March 16, 2026 regular meeting. The Board requested the applicant provide more information on seating area and the expected number of employees per shift, both of which are the parameters used to calculate the minimum number of required parking spaces (per LDC Sec. 3.06.04.A.15). The subject parcel is outlined in blue below:



**FLAGLER COUNTY BOARD OF COUNTY COMMISSIONERS
PUBLIC HEARING/AGENDA ITEM NO. 9b**

This request was presented with another type of parking waiver; a deviation from the County's requirement that off-street parking spaces be "surfaced with concrete, paver block or asphalt materials meeting the requirements of the Subdivision Regulations," permitted through LDC Sec. 3.06.04.B.7. The waiver for parking surface material was approved by the Board during the March 16, 2026 regular meeting.

In response to the Board's request for additional information and continuance, the applicant has provided two alternative Site Plans, attached as Site Plan Concept 'A' and Site Plan Concept 'B'. In both alternative site plans, the proposed seating area of the restaurant has been reduced from 1,800 sq ft to 1,500 sq ft, and the number of expected employees per shift has been increased from 5 employees to 9 employees.

With Site Plan Concept 'A', the applicant proposes to keep the restaurant in the same location with the same number of parking spaces (33 spaces) as originally presented. With the increase of the number of employees from 5 to 9 and the reduction of seating area from 1,800 sq ft to 1,500 sq ft, the minimum number of required spaces is reduced from 41 to 39 spaces. Therefore, the requested waiver is reduced from 8 spaces to 6 spaces.

With Site Plan Concept 'B', the applicant proposes to shift the location of the restaurant to the rear (East) by 29 feet locating it 25 feet from the rear (East) property line. Shifting the restaurant to the rear requires the removal of a 32 inch Oak tree in that location. With the additional tree removal, the applicants are still preserving 296 caliper inches of the existing 481 caliper inches for a total preservation of 61 percent. They are also proposing to replant an additional 45 caliper inches, exceeding the minimum 50 percent preservation and/or replacement requirement by 20 percent. By shifting the location of the restaurant, the number of parking spaces is increased from 33 to 39. With the increase of the number of employees from 5 to 9 and the reduction of seating area from 1,800 sq ft to 1,500 sq ft, the minimum number of required spaces is reduced from 41 to 39 spaces. In the Site Plan Concept 'B' scenario, the Board's approval of a parking waiver approval is no longer required.

The owner and applicant have justified the waiver request based on their desire to preserve the 32 inch index tree that would otherwise need to be removed if the off-street parking requirements are met. Finally, a shared use agreement with Debra Jean's Organic Coffee and Cafe, the coffee shop next door to the south, was discussed that would allow for off-hour (during the evening, Debra Jean's presently closes to the public at 4 p.m. daily) parking by Modern Mexx staff in the Deborah Jean's parking lot.

This agenda item is:

quasi-judicial, requiring disclosure of ex-parte communication; or
 legislative, not requiring formal disclosure of ex-parte communication.

**FLAGLER COUNTY BOARD OF COUNTY COMMISSIONERS
PUBLIC HEARING/AGENDA ITEM NO. 9b**

Since this item was continued by the Board, no notice is required by the Land Development Code for this request and no notice has been provided for this request.

OPTIONS FOR THE BOARD: The Board of County Commissioners may:

APPROVE the waiver request for flexibility as to the required minimum off-street parking, reducing the required number of off-street parking spaces from 39 spaces to 33 spaces for the off-street parking area for the proposed restaurant at 5949 N. Oceanshore Boulevard.

DENY the waiver request for flexibility as to the minimum number of off-street parking spaces for the off-street parking area for the proposed restaurant at 5949 N. Oceanshore Boulevard.

CONTINUE the waiver request for flexibility as to the minimum number of off-street parking spaces for the off-street parking area, determining that insufficient information has been provided for the Board, or that the Board is otherwise unable to make a determination regarding the minimum number of off-street parking spaces request for the off-street parking area for the proposed restaurant at 5949 N. Oceanshore Boulevard.

ATTACHMENTS: [Use this link to view attachment\(s\)](#)

1. Site Plan Concept 'A'
2. Site Plan Concept 'B'

View Staff Report and Backup from the March 16, 2026 Board of County Commissioners regular meeting Item 9d: [Use this link](#)