

**Note:** The presentation for Item 4c was added to the backup after the meeting.



# Flagler County Board of County Commissioners Meeting Agenda

April 7, 2025 • 9:00 a.m.

Government Services Building 2, Board Chambers, 1769 E. Moody Blvd., Bunnell, FL 32110

View the meeting broadcast live on cable television: Spectrum Channel 492

View the meeting streamed live on the County's YouTube Channel: [www.YouTube.com/FlaglerCounty](http://www.YouTube.com/FlaglerCounty)

1. **Pledge to the Flag and Moment of Silence**
2. **Additions, Deletions and Modifications to the Agenda**
3. **Announcements by the Chair**
4. **Recognitions, Proclamations and Presentations:**
  - 4a) **Recognitions:**
    - 1) **Distinguished Budget Award from the Governmental Finance Officers Association (GFOA)** (*Requested by E John Brower, Financial Services Director*)
    - 2) **Flagler County Fire Rescue Life Saving Award** (*Presented by Chief Michael Tucker, Fire Rescue*)
  - 4b) **Proclamations:**
    - 1) **City of Flagler Beach Centennial – April 16, 2025**
    - 2) **Fair Housing Month – April 2025** (*Requested by Joseph Hegedus, Health and Human Service Director*)
    - 3) **Public Safety Telecommunications Week – April 13-19, 2025** (*Requested by Christina Mortimer, Flagler County Sheriff's Department*)
    - 4) **Crime Victims' Rights Week – April 6-12, 2025** (*Requested by Brianna Miller, Victims Advocate, Flagler County Sheriff's Department*)
    - 5) **Sexual Assault Awareness Month – April 2025** (*Requested by Erin Shannon, Sexual Assault Services Coordinator for Flagler/Volusia*)
    - 6) **National Library Week – April 6-12, 2025** (*Presented by Holly Albanese, Deputy County Administrator/Library Director*)
  - 4c) **Presentations (3-5 Minutes): Medical Examiners Presentation** *Added 04/07/2025*
5. **Community and Board Comments:**
  - 5a) **Community Outreach:** *This thirty-minute time period has been allocated for public comment on any consent agenda item or topic not on the agenda. Each speaker will be allowed up to three (3) minutes to address the Commission. Speakers should approach the podium, identify themselves and direct comments to the Chair.*
  - 5b) **Board Comments on Consent Items**
6. **Consent: Constitutional Officers:**
  - 6a) **Clerk: Bills and Related Reports:** Request the Board approve the report(s) of funds withdrawn from County depositories by the Flagler County Clerk of the Circuit Court and the Revenue Collected Report presented in compliance with the provisions of Section 136.06, Florida Statute as listed below:

- 1) Disbursement Report for Week Ending March 7, 2025
- 2) Disbursement Report for Week Ending March 14, 2025
- 3) Disbursement Report for Week Ending March 21, 2025

**6b) Clerk: Approval of Board Meeting Minutes:** Request the Board approve the minutes from the following Meetings:

- 1) March 3, 2025 Regular Meeting
- 2) March 3, 2025 Workshop

## 7. Consent: BOCC Departments:

- 7-a) Ratification of Flagler County Emergency Proclamations Extending the State of Local Emergency Due to Severe Coastal Erosion and Vulnerability:** Request the Board ratify the Proclamations Extending the State of Local Emergency for Hurricanes Matthew, Ian and Nicole. *(Requested by Jonathan Lord, Emergency Management Director)*
- 7-b) Contractor Review Advisory Board Appointment:** Request the Board approve the appointment of Mr. Kenneth Reed to the Contractor Review Advisory Board for a four-year term from April 7, 2025 to April 7, 2028. *(Requested by Ed Rodriguez, License Coordinator)*
- 7-c) Request the Board of County Commissioners Reconsider the Appointment of Affordable Housing Advisory Committee Member Angela Smith:** Given the misalignment between Ms. Smith's expertise and AHAC's statutory function, her continued push for non-housing-related initiatives despite committee votes, and a conflict-of-interest concern, staff recommends that the BOCC reconsider her appointment to AHAC. *(Requested by Joseph Hegedus, HHS Director)*
- 7-d) Consideration of Resolution to Change a Road Name from Hammock Preserve Lane to North Hammock Preserve Lane:** Request the Board approve the Resolution to change the road name of Hammock Preserve Lane to North Hammock Preserve Lane. *(Requested by Michael Tucker, Fire Chief and E911 Coordinator)*
- 7-e) Consideration of the Addition of the Strickland 80 Parcel to the Environmentally Sensitive Lands Project A List as Recommended by the Lands Acquisition Selection Advisory Committee:** Request the Board approve the addition of the Strickland 80 property to the Environmentally Sensitive Lands A List and authorize the staff Negotiation Team to open negotiations with listed applicants. *(Requested by Erick Revuelta, Land Management)*
- 7-f) Consideration of an Amendment to the Capital Improvement Plan to Facilitate Required Design Updates for the County Road 205, Ph. 2 Roadway Resurfacing Project:** Request the Board approve the budget transfer from reserves and authorize the amendment to the Capital Improvement Plan to add CR 205 design. *(Requested by Hamid Tabassian, PE, County Engineer)*
- 7-g) Consideration and Approval of a First Amendment to the Construction Agreement ITB 24-009P between Flagler County and Halifax Paving, Inc. for the Construction of Old Haw Creek Road Improvements:** Request the Board 1) approve and execute the First Amendment to the Construction Contract ITB-24-009P between Flagler County and Halifax Paving, Inc. in the lump sum amount of \$118,067.18 and 53 calendar days; 2) approve the Budget Transfer from reserves; 3) approve the amended Capital Improvement Program. *(Requested by Hamid Tabassian, PE, County Engineer and Richard Zion, P.E. Assistant County Engineer)*

- 7-h) **Approval of Bid Award 25-ITB-032, for Elevator Maintenance for Flagler County to SW Elevators LLC:** Request the Board approve Bid Award 25-ITB-032 and contract to SW Elevators LLC for a not-to-exceed annual spend of \$39,380 for the term of the contract. *(Requested by Robert Rounds, Procurement Manager)*
- 7-i) **Consideration of Service Agreement for Uniforms with Related Products and Services with Vestis Services, LLC:** Request the Board approve the Service Agreement with Vestis Services LLC for Uniforms and Related Services with an annual not-to-exceed amount of \$50,000. *(Requested by Mike Dickson, General Services Director)*
- 7-j) **Consideration of Piggyback Agreement 25-PB-049 for Maintenance, Repair, and Operations (MRO) Supplies, Equipment, and Related Products and Services with Lowe's Home Centers, LLC:** Request the Board to approve the Piggyback Agreement with Lowe's Home Centers, LLC for Maintenance, Repair, and Operations (MRO) Supplies, Equipment, and Related Products and Services with an annual not-to-exceed amount of \$200,000 and to approve the annual spend for the term of the contract. *(Requested by Robert Rounds, Procurement Manager)*
- 7-k) **Consideration to Piggyback a State of Florida Contract with ESi Acquisition for the Procurement of WebEOC Disaster Management System Services:** Request the Board approve entering a contract with the identified vendor, pursuant to State Contract G0069. *(Requested by Jonathan Lord, Emergency Management Director and Robert Rounds, Procurement Manager)*
- 7-l) **Consideration of Piggyback Agreement 25-PB-054 for the Purchase of Assorted Concrete, Corrugated, and Drainage Pipes with Ferguson US Holdings:** Request the Board approve the Piggyback Agreement with Ferguson US Holdings for Assorted Concrete, Corrugated, and Drainage Pipes with an annual not-to-exceed amount of \$200,000 and to approve the annual spend for the term of the contract. *(Requested by Robert Rounds, Procurement Manager)*
- 7-m) **Consideration of Contract for 25-009F Furniture for the Flagler County NEXUS Center with Commercial Design Services:** Request the Board approve the contract with Commercial Design Services pursuant to RFP 25-009P and authorize the County Administrator to execute any necessary documents associated with this contract as approved to form by the County Attorney. *(Requested by Holly Albanese, Deputy County Administrator and Robert Rounds, Procurement Manager)*
- 7-n) **Consideration to Award 25-RSQ-034 and Contract CEI Services for General Aviation Terminal Building-Construction at the Flagler Executive Airport to Hoyle, Tanner & Associates:** Request the Board to Award 25-RSQ-034 and approve the contract, regarding CEI Services for General Aviation Terminal Building-Construction to Hoyle, Tanner & Associates authorizing the Chair to execute the contract as approved to form by the County Attorney. *(Requested by Roy Sieger, Airport Director and Robert Rounds, Procurement Manager)*
- 7-o) **Consideration to Amend the FY 2024-25 Budget to Recognize Unanticipated Revenue:** Request the Board approve the Unanticipated Revenue Resolution. *(Requested by E. John Brower, Financial Services Director)*
- 7-p) **Approval of First Amendment to 2023 Captain's BBQ Lease at Bing's Landing to Remove Exclusive Boat Parking Language:** Request the Board approve the First Amendment to 2023 Captain's BBQ Lease at Bing's Landing. *(Requested by Sean Moylan, Deputy County Attorney)*

7-q) **Consideration of the Standard Grant Agreement #25FL1 between the Florida Department of Environmental Protection (FDEP) and Flagler County Board of County Commissioners for the Hammock Dunes Nourishment Project in the Amount of \$4,400,000 and Approve Project Agreement with Hammock Dunes Owners Association:** Request the Board approve and authorize the Chair to execute the FDEP Standard Grant Agreement Number 25FL1 between Flagler County and the Florida Department of Environmental Protection for the Hammock Dunes Nourishment Project, approve the Unanticipated Revenue Resolution, amend the CIP, approve the Project Agreement with Hammock Dunes Owners Association, and approve the budget transfer from reserves. *(Requested by Hamid Tabassian, PE, County Engineer)*

7-r) **Consideration of Approval of the Second Amendment to the Standard Grant Agreement #23FL2 between the Florida Department of Environmental Protection (FDEP) and Flagler County Board of County Commissioners for the Flagler County Hurricane Recovery Project which Provides Additional Funding in the Amount of \$5,617,317.74:** Request the Board to approve and authorize the Chair to execute the Second Amendment to FDEP Standard Grant Agreement Number 23FL2 between Flagler County and the Florida Department of Environmental Protection for the Flagler County Hurricane Recovery Project the Unanticipated Revenue Resolution which provide additional funding in the amount of \$5,617,317.74, and approve the amended Capital Improvement Plan. *(Requested by Hamid Tabassian, PE, County Engineer)*

8. **General Business:** *Presentations limited to 15 minutes with public comments limited to 3 minutes per speaker.*

8-a) **Consideration of Parks and Recreation Advisory Board Appointments:** Request the Board consider the applications from Charles Cowart, Worth Strecker, Lawrence Pulos and Robert Knapp, and select two members to serve on the Parks and Recreation Advisory Board for a two-year term from April 17, 2025, to April 17, 2027. *(Requested by Frank Barbuti, Parks Manager)*

~~8-b) **This item has been pulled by staff and will not be considered at this meeting. Consideration of Approval of Grant Agreement #HL296 between the Florida Department of Commerce and Flagler County Board of County Commissioners for Economic Development in the Amount of \$10,000,000:** Request the Board to approve and authorize the Chair to execute via DocuSign, Grant Agreement #HL296 between the Florida Department of Commerce and Flagler County Board of County Commissioners for Economic Development in the Amount of \$10,000,000. *(Requested by Jorge Salinas, Deputy County Administrator)* Removed from the agenda on 04/02/2025.~~

9. **Public Hearings:** *Public Hearings will be heard after 9:30 a.m.*

9-a) **LEGISLATIVE – Request to Approve the Flagler Executive Airport Zoning Regulations Ordinance on First Reading:** Options for the Board; 1) Adopt; or 2) Not Adopt; or 3) Continue. *(Requested by Adam Mengel, Growth Management Director)*

## **10. Additional Reports and Comments:**

### **10-a) County Administrator Report/Comments**

### **10-b) County Attorney Report/Comments**

**10-c) Community Outreach:** *This thirty-minute time period has been allocated for public comment for items not on the agenda. Each speaker will be allowed up to three (3) minutes to address the Commission. Speakers should approach the podium, identify themselves and direct comments to the Chair.*

### **10-d) Commission Reports/Comments/Action**

## **11. Adjournment**

Section 286.0105, Florida Statutes states that if a person decides to appeal any decision made by a board agency, or commission with respect to any matter considered at a meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act, persons needing assistance to participate in this meeting should contact the (386) 313-4001 at least 48 hours prior to the meeting.