



# Flagler County Board of County Commissioners Meeting Agenda

April 20 2026 • 5:00 p.m.

Government Services Building 2, Board Chambers, 1769 E. Moody Blvd., Bunnell, FL 32110

View the meeting broadcast live on cable television: Spectrum Channel 492

View the meeting streamed live on the County's YouTube Channel: [www.YouTube.com/FlaglerCounty](http://www.YouTube.com/FlaglerCounty)

1. **Pledge to the Flag and Moment of Silence**
2. **Additions, Deletions and Modifications to the Agenda**
3. **Announcements by the Chair**
4. **Recognitions, Proclamations and Presentations:**
  - 4a) **Recognitions:** None
  - 4b) **Proclamations:**
    - 1) [Volunteer Week for Meals on Wheels – April 19-25, 2026](#) (Requested by Joseph Hedegus, Health and Human Services Director)
    - 2) [Volunteer Month – April 2026](#) (Requested by Judy Bucek, Flagler Volunteer Services Project Director and Volunteer Coordinator)
    - 3) [Celebrate Trails Day – April 25, 2026](#) (Requested by Amy Lukasik, Tourism Director)
  - 4c) **Presentations** (3-5 Minutes): None
5. **Community and Board Comments:**
  - 5a) **Community Outreach:** *This thirty-minute time period has been allocated for public comment on any consent agenda item or topic not on the agenda. Each speaker will be allowed up to three (3) minutes to address the Commission. Speakers should approach the podium, identify themselves and direct comments to the Chair.*
  - 5b) **Board Comments on Consent Items**
6. **Consent: Constitutional Officers:**
  - 6a) **Clerk: Bills and Related Reports:** Request the Board approve the report(s) of funds withdrawn from County depositories by the Flagler County Clerk of the Circuit Court and the Revenue Collected Report presented in compliance with the provisions of Section 136.06, Florida Statute as listed below:
    - 1) [Revenue Collected for January 2026](#)
    - 2) [Revenue Collected for February 2026](#)
    - 3) [Disbursement Report for Week Ending March 20, 2026](#)
    - 4) [Disbursement Report for Week Ending March 27, 2026](#)
    - 5) [Disbursement Report for Week Ending April 3, 2026](#)
  - 6b) **Clerk: Approval of Board Meeting Minutes:** Request the Board approve the minutes from the following Meetings:
    - 1) [March 9, 2026 Special Meeting](#)
    - 2) [March 16, 2026 Regular Meeting](#)
    - 3) [March 16, 2026 Workshop](#)

## 7. Consent: BOCC Departments:

- 7-a) Ratification of Flagler County Emergency Proclamations Extending the State of Local Emergency Due to Severe Coastal Erosion and Vulnerability:** Request the Board ratify the Proclamations Extending the State of Local Emergency for Hurricanes Matthew, Ian and Nicole. *(Requested by Jonathan Lord, Emergency Management Director)*
- 7-b) Consideration of the Designation of Crime Stoppers of Northeast Florida, Inc. for Flagler County's Crime Stoppers Funding:** Request the Board approve designating Crime Stoppers of Northeast Florida, Inc., as the designated recipient for Flagler County's Crime Stoppers Funding and authorize the Chair to execute the Letter of Agreement. *(Requested by E. John Brower, Financial Services Director,)*
- 7-c) Consideration of an Underground Easement (Business) Agreement between Flagler County and Florida Power & Light Company at the Multipurpose Emergency Preparedness Center Site:** Request the Board approve the Underground Easement (Business) Agreement between Flagler County and Florida Power & Light Company at the Multipurpose Emergency Preparedness Center site, subject to the consent of the Trustees of the Internal Improvement Trust Fund of the State of Florida. *(Requested by Hamid Tabassian, PE, DBIA, County Engineer)*
- 7-d) Consideration of Flagler County Tourism Development Office Fund 1110 Destination Development Grant Funding:** Staff recommends that the Board of County Commissioners approve the grant award in the amount of \$6,000 in alignment with the Tourism Destination Development Grant Program and within approved budgeted funding availability. *(Requested by Amy Lukasik, Tourism Development Director)*
- 7-e) Consideration of Work Authorization No. WA-5 which establishes the Scope of Services and Compensation for AVCON, Inc. under Flagler County Contract RSQ 25-002Q to Design/Construct Infrastructure Upgrades at the Flagler Executive Airport:** Request the Board approve Work Authorization No. WA-5 under Flagler County Contract RSQ 25-002Q for AVCON, Inc., authorizing the Chair to execute the Agreement. *(Requested by Roy Sieger, Airport Director)*
- 7-f) Consideration of the Resolution and Fourth Amendment to the Public Transportation Grant Agreement (PTGA) with the Florida Department of Transportation (FDOT) in the Amount of \$572,125 to Assist with Funding for the Construction of a General Aviation Terminal Facility at the Flagler Executive Airport:** Request the Board approve the Fourth Amendment to the FDOT PTGA authorizing the Chair to execute the Agreement and authorizing resolution as approved to form by the County Attorney. *(Requested by Roy Sieger, Airport Director)*
- 7-g) Consideration to Amend the FY 2025-26 Budget in the Amount of \$11,412 received from the State of Florida for an EMS Distribution to support the purchase of advanced EMS equipment, and other donated funds for specific Fire Rescue operations:** Staff recommends approval of the Unanticipated Revenue Resolution and the purchase of advanced EMS equipment, bulletproof vests for fire firefighters, and FireFlight equipment. *(Requested by Michael Tucker, Fire Chief)*
- 7-h) Approval of Multiple Cooperative Contract:** Request the Board approve the annual spend for the term of the contracts listed above, ratify the use of these cooperative purchase contracts, and authorize the Chair to execute the county contracts. *(Requested by Robert Rounds, Purchasing Manager)*

8. **General Business:** *Presentations limited to 15 minutes with public comments limited to 3 minutes per speaker.*

8-a) **Consider Ratification of Requested Mortgage Satisfaction and Termination of Declaration and Provide Direction Relative to Extension from Abundant Life Ministries – Hope House, Incorporated regarding the Phoenix Crossings - Supportive Housing Initiatives Partnership Rental Development Agreement:** Request the Board ratify the Satisfaction of Mortgage and Termination of Declaration and provide staff direction relative to the requested extension of the Phoenix Crossings - Supportive Housing Initiatives Partnership Rental Development Agreement, utilizing the new SHIP funding breakdown and setting a new occupancy deadline of June 30, 2027. If the Board is favorable towards approval, staff will return with subsequent amendments at a regular meeting for formal consideration and adoption. *(Requested by Joseph Hegedus; Health and Human Services Director)*

9. **Public Hearings:** *Public Hearings will be heard after 5:30 p.m.*

**Quasi-Judicial Process:** *The audience should refrain from clapping, booing or shouts of approval or disagreement. To avoid potential legal ramification and possible overturning of a decision by the Courts, a public hearing must be fair in three respects: form, substance and appearance.*

*Time limits will be observed:*

- *Staff – 10-minute presentation.*
- *Applicant – 15-minute presentation (unless time extended by consensus of Board).*
- *Public Comment – 3 minutes per speaker, 5 minutes if speaking on behalf of a group.*
- *Applicant Rebuttal and Closing Staff Comments – 10 minutes each.*

9-a) **LEGISLATIVE – Second Reading and Approval of an Ordinance Relative to the Contractor Licensing Code to Update Definitions Regarding Contractor Licensing to Mirror State Definitions, Eliminate Local License Testing, and Allow for Renewal of Existing Licenses and Reciprocity:** Request the Board approve on second reading the ordinance relative to the contractor licensing code to update definitions relative to contractor licensing to mirror state definitions, eliminate local license testing, and allow for renewal of existing licenses and reciprocity. *(Requested by Sarah Spector, Assistant County Attorney)*

9-b) **QUASI-JUDICIAL – Project No. 2025120086 – REQUEST FOR SEMI-PUBLIC USE IN THE C-2 (GENERAL COMMERCIAL) DISTRICT – Request for a Semi-Public Use in the C-2 (General Commercial) District on East Moody Blvd for a Church. Parcel Number: 12-12-30-0650-000C0-0011; Parcel Size: 17+/- Acres. Owner/Applicant: New Way Christian Fellowship, Inc./Hammock Communities, Inc. (AR No. 6193):** The Board of County Commissioners may: Approve; Deny; or Continue. *(Requested by Growth Management)*

10. **Additional Reports and Comments:**

10-a) **County Administrator Report/Comments**

10-b) **County Attorney Report/Comments**

**10-c) Community Outreach:** *This thirty-minute time period has been allocated for public comment for items not on the agenda. Each speaker will be allowed up to three (3) minutes to address the Commission. Speakers should approach the podium, identify themselves and direct comments to the Chair.*

**10-d) Commission Reports/Comments/Action**

**11. Adjournment**

Section 286.0105, Florida Statutes states that if a person decides to appeal any decision made by a board agency, or commission with respect to any matter considered at a meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act, persons needing assistance to participate in this meeting should contact the (386) 313-4001 at least 48 hours prior to the meeting.

**FLAGLER COUNTY BOARD OF COUNTY COMMISSIONERS  
CONSENT / AGENDA ITEM # 7a**

**SUBJECT:** Ratification of Flagler County Emergency Proclamations Extending the State of Local Emergency Due to Severe Coastal Erosion and Vulnerability.

**DATE OF MEETING:** April 20, 2026

**OVERVIEW/SUMMARY:** Flagler County has been under a declared state of local emergency due to Hurricane Matthew since October 4, 2016. During that time, other storms have struck the County exacerbating the damage to the dune system and compounding the exposure of public and private property on the barrier island to future storms and flooding. The County also declared local states of emergency for Hurricane Irma (2017), Hurricane Dorian (2019), Hurricane Isaias (2020), and Hurricanes Ian and Nicole (2022).

Due to the cumulative effect of the storms as well as tidal events, nor'easters, and erosion, Flagler County continues to be in the most precarious position relative to ocean flooding and storms in its history. Although the County has completed a series of emergency protective berm projects since Hurricane Matthew, public and private property on the barrier island remain vulnerable to catastrophic storm damage without further and sustained protective efforts.

As part of addressing the emergency, the Board adopted a long-term beach management plan assisted by an independent coastal engineer, the County's engineering staff and with input from residents and local HOAs. Continuing the state of local emergency will help the County with its ongoing and future efforts and allow the County to take any necessary emergency measures, including expedited emergency procurement and the issuance of emergency administrative orders, as necessary.

**FUNDING INFORMATION:** Funding in accordance with grant agreements with the Army Corps of Engineers, FEMA, FDOT and DEP

**DEPARTMENT CONTACT:** Jonathan Lord, Emergency Management Director (386) 313-4240

**RECOMMENDATION:** Request the Board ratify the Proclamations Extending the State of Local Emergency for Hurricanes Matthew, Ian and Nicole.

**ATTACHMENTS:** [Use this link to view attachment\(s\)](#)

1. Proclamation Declaring a Local State of Emergency – April 13, 2026
2. Proclamation Declaring a Local State of Emergency – April 20, 2026

**FLAGLER COUNTY BOARD OF COUNTY COMMISSIONERS  
CONSENT / AGENDA ITEM # 7b**

**SUBJECT:** Consideration of the Designation of Crime Stoppers of Northeast Florida, Inc. for Flagler County's Crime Stoppers Funding.

**DATE OF MEETING:** April 20, 2026

**OVERVIEW/SUMMARY:** Staff received a request from Crime Stoppers of Northeast Florida, Inc., asking for authorization to continue to act on behalf of Flagler County for purposes of receiving and distributing grant funds associated with the Crime Stoppers Program through June 30, 2029 (Attachment 1). When individuals are convicted of a crime in Flagler County, they are assessed a \$20 fee that is collected by the Flagler County Clerk of Court. Of this amount, \$17 is then remitted to the State of Florida Crime Stoppers Trust Fund in accordance with Section 938.06 and Section 16.555, Florida Statutes, for the purpose of grant administration to fund Crime Stoppers and their crime fighting programs, which include rewards and operational costs (billboards, etc.) on a reimbursable basis. In 2025, Flagler County collected \$18,089.50 in such fees. Most of the funds collected are expended as rewards on tips and for public education.

Crime Stoppers of Northeast Florida, Inc., is a not-for-profit 501(c)(3) community program that is operated and administered by citizens through a Board of Directors. Crime Stoppers of Northeast Florida, Inc., covers the Seventh Judicial Circuit, consisting of Flagler, Putnam, St. Johns, and Volusia Counties. This organization provides education on the anonymous tip-line and Text Tipping, both of which help solve crimes through citizen participation.

In the last year:

- Crime Stoppers of Northeast Florida received 2,100 tips that were forwarded to law enforcement.
- 58 arrests were made because of the tips.
- Tips led to the recovery of over \$34,000 in narcotics and over \$79,000 in stolen property from the community.
- Over \$17,000 in rewards were paid because of tips.

Staff consulted with Flagler County Sheriff's Office, who indicated they have no objection to the Letter of Agreement and wish to continue working with Crime Stoppers of Northeast Florida.

**STRATEGIC PLAN:** Focus Area: Public Health and Safety

**FUNDING INFORMATION:** N/A

**DEPARTMENT CONTACT:** E. John Brower, Financial Services Director, 386-313-4036

**RECOMMENDATION:** Request the Board approve designating Crime Stoppers of Northeast Florida, Inc., as the designated recipient for Flagler County's Crime Stoppers Funding and authorize the Chair to execute the Letter of Agreement.

**ATTACHMENTS:** [Use this link to view attachment\(s\)](#)

1. Letter of Agreement dated April 20, 2026

**FLAGLER COUNTY BOARD OF COUNTY COMMISSIONERS  
CONSENT / AGENDA ITEM # 7c**

**SUBJECT:** Consideration of an Underground Easement (Business) Agreement between Flagler County and Florida Power & Light Company at the Multipurpose Emergency Preparedness Center Site.

**DATE OF MEETING:** April 20, 2026

**OVERVIEW/SUMMARY:** Staff is seeking approval of an Easement (Business) Agreement with the Florida Power & Light Company. This easement is necessary for FPL to construct, operate and maintain underground electrical utility facilities for the new Multipurpose Emergency Preparedness Center located at 170 Sawgrass Road (Parcel Nos. 04-12-30-5550-00060-0000 and 04-12-30-5550-00090-0000). In accordance with the requirements of the County's lease of the Fairgrounds from the State, County staff has submitted an application for this utility easement to the Florida Department of Environmental Protection, Division of State Lands, which acts as staff for the Trustees of the Internal Improvement Trust Fund (TIITF). Because of the expedited timeframe required by the state grant for construction of the multipurpose facility, staff is bringing this item to the Board prior to written approval from the state. However, staff will not record and deliver the easement to FPL until approved by the TIITF.

**STATEGIC PLAN:**

Focus Area: Growth and Infrastructure

- Goal 1 – Provide quality fundamental infrastructure and assets.
  - Objective GI1.1: Ensure public safety through continuous planning for future needs and adequate evacuation capacity.

Focus Area: Public Health & Safety

- Goal 3 – Improve Public Safety Response and Service Delivery Capabilities
  - Objective PHS 3.3: Protect life, property and the environment from the effects of fire, medical emergencies, disasters and hazardous materials accidents to current and expanding service delivery areas.

**FUNDING INFORMATION:** N/A

**DEPARTMENT CONTACT:** Hamid Tabassian, PE, DBIA, County Engineer, 386-313-4046

**RECOMMENDATION:** Request the Board approve the Underground Easement (Business) Agreement between Flagler County and Florida Power & Light Company at the Multipurpose Emergency Preparedness Center site, subject to the consent of the Trustees of the Internal Improvement Trust Fund of the State of Florida.

**ATTACHMENTS:** [Use this link to view attachment\(s\)](#)

1. Proposed Underground Easement (Business) Agreement with Exhibit

**FLAGLER COUNTY BOARD OF COUNTY COMMISSIONERS**  
**CONSENT / AGENDA ITEM # 7d**

**SUBJECT:** Consideration of Flagler County Tourism Development Office Fund 1110 Destination Development Grant Funding.

**DATE OF MEETING:** April 20, 2026

**OVERVIEW/SUMMARY:** Flagler County levies a Tourist Development Tax (TDT) pursuant to Section 125.0104, Florida Statutes, to fund programs and initiatives that increase tourism activity and enhance the County's appeal as a visitor destination. Consistent with this authority, the County established the Tourism Destination Development Grant Program to provide financial support for projects that strengthen local arts, culture, and history offerings, enhance visitor experiences, and improve tourism-related assets.

Recognizing the important role of arts and cultural programming in destination development, the Flagler County Board of County Commissioners (BOCC) has formally designated the Flagler County Cultural Council, Inc. (FC3) as the countywide Local Arts Agency. This designation was reaffirmed through Resolution 2025-66, adopted August 18, 2025, continuing the designation originally established by Resolution 2022-67 on October 17, 2022.

Through its strategic planning process, the Flagler County Tourist Development Council (TDC) and Tourism Development Office (TDO) identified a need to expand support for arts, culture, and history initiatives that attract visitors and enhance the overall tourism product. In response, the TDC recommended allocating Tourist Development Tax promotional funding to support administration of a competitive grant program focused on destination development outcomes.

As part of the County's annual budget process, the BOCC approved the allocation of Fund 1110 Promotions funding to FC3 to administer the Tourism Destination Development Grant Program. FC3 was selected based on its demonstrated experience and administrative capacity to manage grant programs serving the arts and cultural community. An agreement between Flagler County and the Flagler County Cultural Council, Inc. for the administration of the Tourism Destination Development Grant was entered on February 19, 2026, outlining the scope of services and terms.

Under the agreement between Flagler County and FC3, the Cultural Council serves solely as the program administrator. Responsibilities include establishing application periods, verifying eligibility, convening an impartial review panel, scoring applications using the Tourism Development Office evaluation rubric, and presenting ranked funding recommendations to the Board. Final authority for funding decisions, appropriation of funds, and program oversight remains with the Board of County Commissioners.

Following completion of the application review and scoring process, FC3 has submitted funding recommendations for Board consideration. The applicant must receive final approval by the Board of County Commissioners prior to any reimbursement of grant funds.

On March 27, 2026, FC3 convened a review panel, which included the FC3 tourism liaison, to score an application from the Flagler County Historical Society's request for a \$6,000 grant for the installation of an art mural in Bunnell with a total project cost of \$22,000. Measuring

03/30/2026 Requested by Tourism RJR

04/07/2026 Approved by Financial Services Director E. John Brower BE

04/08/2026 Reviewed by County Attorney

**FLAGLER COUNTY BOARD OF COUNTY COMMISSIONERS**  
**CONSENT / AGENDA ITEM # 7d**

1,100 square feet of surface area, the art mural has been installed on the east wall of the former Bunnell Library which is currently being occupied by SMA Healthcare. The building is owned by Flagler County and permission for the installation has been approved by the BOCC and the City of Bunnell. The completed mural is only the fourth Florida Highwaymen inspired mural in Florida and is based on the work of R.L. Lewis who was commissioned to create an original oil painting for this project. The completed mural will feature a re-creation of his painting as well as Bunnell specific landmarks and nature scenes with the wording "Welcome to Bunnell" and "The Crossroads of Flagler County" to welcome visitors to the S.R. 100/U.S. 1 corridor. This project will enhance the Flagler County tourism experience by creating a new visual landmark in Bunnell. By leveraging the city's existing historical architecture, the mural will act as a 'front door' to the community, signaling to visitors that Bunnell is a destination for heritage tourism. This shift from a pass-through town to a cultural destination will diversify Flagler County's tourism portfolio beyond its coastal offerings. The intent is to develop several future murals throughout the City of Bunnell to create a mural art district. The application received a total score of 88.33, which is above the minimum requirement of 75 points.

Having met all the requirements of the grant, staff requests and recommends that the Board of County Commissioners award funding to the Flagler County Historical Society in the amount of \$6,000 for the installation of an art mural in Bunnell.

**STRATEGIC PLAN:** Focus Area: Economic Vitality

Goal 1- Increase Visitor Spending in all Tourism Related Sectors

Objective EV 1.2: Increase visitor spending in all tourism related sectors

Goal 3 – Promote and Market Flagler County as a Desirable Place to Live, Work, and Visit

Objective EV 3.1: Execute objectives in the Tourist Development Strategic Plan

**DEPARTMENT CONTACT:** Amy Lukasik, Tourism Development Director (386) 313-4226

**FUNDING INFORMATION:** Funding in the amount of \$25,000 is included in the Adopted FY 25-26 Budget for Destination Development Grants in account number 1110-147-4700-559300-550-55-000-000-534006. Upon approval of the \$6,000 request for this Destination Development Grant, a balance of \$19,000 will remain.

**RECOMMENDATION:** Staff recommends that the Board of County Commissioners approve the grant award in the amount of \$6,000 in alignment with the Tourism Destination Development Grant Program and within approved budgeted funding availability.

**ATTACHMENTS:** [Use this link to view attachment\(s\)](#)

1. Flagler County Historical Society Grant Application
2. Flagler County Cultural Council Scoring Sheets
3. Tourism Destination Development Grant Program Guidelines
4. Agreement For Administration of the Tourism Destination Development Grant Program

**FLAGLER COUNTY BOARD OF COUNTY COMMISSIONERS  
CONSENT / AGENDA ITEM # 7e**

**SUBJECT:** Consideration of Work Authorization No. WA-5 which establishes the Scope of Services and Compensation for AVCON, Inc. under Flagler County Contract RSQ 25-002Q to Design/Construct Infrastructure Upgrades at the Flagler Executive Airport.

**DATE OF MEETING:** April 20, 2026

**OVERVIEW/SUMMARY:** On April 6, 2026, the BOCC accepted an FDOT Public Transportation Grant Agreement (PTGA) in the amount of \$600,000. This funding will cover 80% of the design phase and a portion of the construction needed for the Design/Construct Infrastructure Upgrades project. Specifically, \$180,000 from this amount is allocated for the project's design, while the remaining \$420,000 will be directed toward the construction of the sanitary lift station. FDOT plans to supplement this PTGA once the design work is completed and the project is ready to be bid, which is anticipated to happen after July 1, 2026, the start of FDOT's new fiscal year. The Airport Enterprise Fund will be responsible for contributing 20% (\$120,000) toward this PTGA.

This project includes design, permitting, and development of bid documents for a new 3,000 foot long, 8-inch gravity sanitary wastewater trunk main and a master lift station on the airport's southeast side development area. Also included in the project are sanitary sewer stub-outs to serve future development and stormwater permitting required by St. John's River Water Management District (SJRWMD).

This new sanitary sewer lift station will be vital in making sure our infrastructure can efficiently handle the increased capacity and demands brought on by new facilities. By investing in and upgrading our Airport's infrastructure, we are not only improving our current operations but also positioning Flagler Executive Airport as an even more attractive option for potential aviation businesses throughout our area and across Florida. This step forward is designed to make our Airport more marketable, paving the way for new opportunities and continued growth.

**STRATEGIC PLAN:**

Focus Area: Economic Vitality,

- Goal 2- Diversify the Tax Base to Improve the Local Economy
  - Objective EV 2.4: Expand facilities and attract aviation related businesses to the Flagler Executive Airport.

**FUNDING INFORMATION:** The BOCC has previously accepted an FDOT Public Transportation Grant in the amount of \$600,000 to assist in funding the above-described project. The design portion of the project is \$180,000, which FDOT will fund \$144,000 from the \$600,000 PTGA. The Airport Enterprise will fund the remaining \$36,000.

**DEPARTMENT CONTACT:** Roy Sieger, Airport Director 313-4220

**RECOMMENDATIONS:** Request the Board approve Work Authorization No. WA-5 under Flagler County Contract RSQ 25-002Q for AVCON, Inc., authorizing the Chair to execute the Agreement.

**ATTACHMENTS:** [Use this link to view attachment\(s\)](#)

1. Work Authorization No. WA-5 under Flagler County Contract RSQ 25-002Q for AVCON, Inc.

**FLAGLER COUNTY BOARD OF COUNTY COMMISSIONERS  
CONSENT / AGENDA ITEM # 7f**

**SUBJECT:** Consideration of the Resolution and Fourth Amendment to the Public Transportation Grant Agreement (PTGA) with the Florida Department of Transportation (FDOT) in the Amount of \$572,125 to Assist with Funding for the Construction of a General Aviation Terminal Facility at the Flagler Executive Airport.

**DATE OF MEETING:** April 20, 2026

**OVERVIEW/SUMMARY:** On May 5, 2025, Sauer Construction was issued their Notice to Proceed to start construction of the new General Aviation (GA) Terminal facility, and since then things have been progressing as planned. The foundation construction for the Terminal building and the installation of underground electrical and utilities is complete. The masonry block work, as well as the slab on grade have been completed, which is a great milestone for the project. The red iron for the building will be arriving shortly followed by the roof trusses being delivered and installed. The estimated completion date for this project is October 2026.

The Board has previously approved two FDOT Public Transportation Grant Agreements (PTGAs) and three Amendments totaling \$11,203,947 for the Construction of a General Aviation Terminal Facility. With this action, staff is bringing forward for consideration a Resolution and a FDOT PTGA in the amount of \$572,125. The Airport Enterprise Fund is responsible for 10% of the total project costs, which are approximately \$676,000. The total construction costs and funding sources are outlined in the tables below.

| <b>Project</b>                              | <b>Cost</b>         |
|---|---------------------|
| Construction-General Aviation Terminal      | \$9,640,130         |
| Construction-Terminal Landside Improvements | \$585,487           |
| Construction Administration and Observation | \$950,000           |
| <b>Total</b>                                | <b>\$11,175,617</b> |

| <b>Year</b>  | <b>Funding Source</b>                                       | <b>Amount</b>       |
|--------------|---|---------------------|
| FY24         | FDOT PTGA (BOCC exe 06-10-2024)                             | \$3,303,947         |
| FY24         | FDOT First Amendment to PTGA (BOCC exe 06-24-2024)          | \$500,000           |
| FY24         | Legislative Funding (General Revenue) (BOCC exe 01-13-2025) | \$5,000,000         |
| FY24         | Airport Enterprise Fund (Bank Loan) 10% of PTGA Funds       | \$675,662           |
| FY25         | FDOT Second Amendment to PTGA (BOCC exe 09-19-2024)         | \$1,200,000         |
| FY25         | FDOT Third Amendment to PTGA (BOCC exe 06-16-2025)          | \$1,200,000         |
| FY26         | FDOT Fourth Amendment to PTGA                               | \$572,125           |
| <b>Total</b> |   | <b>\$12,451,734</b> |

The existing 6,400 square foot metal terminal building is approximately forty (40) years old and currently houses the airport staff, Fixed Base Operator (FBO), a pilot's lounge area, public restrooms and a small tenant space. The new 15,500 square foot terminal will accommodate airport administrative offices, an FBO and its appurtenant facilities, public space, meeting space, and more room for additional small tenants. This project is consistent with the approved Master Plan updated in 2015.

**FLAGLER COUNTY BOARD OF COUNTY COMMISSIONERS  
CONSENT / AGENDA ITEM # 7f**

Not only is the Flagler Executive Airport an economic engine for the County, but it also serves as the gateway to Flagler County and the communities it serves. This GA Terminal facility is the next step in the evolution of transforming the Airport into a premier location for businesses looking to locate at the Airport and in its surrounding communities.

**STRATEGIC PLAN:**

Focus Area: Economic Vitality,

- Goal 2- Diversify the Tax Base to Improve the Local Economy
  - Objective EV 2.4: Expand facilities and attract aviation related businesses to the Flagler Executive Airport.

**FUNDING INFORMATION:** The BOCC has previously accepted two Public Transportation Grant Agreements (PTGAs) and three Amendments totaling \$11,203,947 that will fund 90% of the costs for the Construction of a General Aviation Terminal Facility. This Fourth Amendment to the PTGA is for \$572,125, which will fund 90% of this project.

The Airport Enterprise Fund will be responsible for 10% of the total project costs, which are approximately \$676,000.

**DEPARTMENT CONTACT:** Roy Sieger, Airport Director, 313-4220

**RECOMMENDATION:** Request the Board approve the Fourth Amendment to the FDOT PTGA authorizing the Chair to execute the Agreement and authorizing resolution as approved to form by the County Attorney.

**ATTACHMENT:** [Use this link to view attachment\(s\)](#)

1. Fourth Amendment to the FDOT PTGA and Authorizing Resolution

**FLAGLER COUNTY BOARD OF COUNTY COMMISSIONERS**  
**CONSENT / AGENDA ITEM # 7g**

**SUBJECT:** Consideration to Amend the FY 2025-26 Budget in the Amount of \$11,412 received from the State of Florida for an EMS Distribution to support the purchase of advanced EMS equipment, and other donated funds for specific Fire Rescue operations.

**DATE OF MEETING:** April 20, 2026

**OVERVIEW/SUMMARY:** Fire Rescue has received two disbursements from the State of Florida's Emergency Medical Services Trust fund per Section 401.113.(1)(a), Florida Statutes, totaling \$5,762 which is to be used to enhance emergency medical services within Flagler County. Revenues from this trust are derived from moving violations that have occurred within Flagler County. Fire Rescue has also received a donation from the Rayonier Corporation in the amount of \$3,750 to be utilized in support of FireFlight operations and a donation from the Knights of the Inferno motorcycle club for the purchase of bulletproof vests for Fire Rescue personnel in the amount of \$1,000.

**STRATEGIC PLAN:**

Focus Area: Public Health & Safety

- Goal 3 - Improve Public Safety Response and Service Delivery Capabilities.
  - Objective PHS 3.3: Protect life, property, and the environment from the effects of fire, medical emergencies, disasters, and hazardous materials accidents to current and expanding service delivery areas.
  - Objective PHS 3.4: Ensure adequate training, available resources, and current technology to effectively respond to, mitigate, and recover from any local, state, or national event.

**DEPARTMENT CONTACT:** Michael Tucker, Fire Chief, 386-313-4255

**FUNDING INFORMATION:** These funds totaling \$11,412 will be appropriated with approval of the Unanticipated Revenue Resolution, which includes \$900 that was previously received for bullet proof vests.

**RECOMMENDATIONS:** Staff recommends approval of the Unanticipated Revenue Resolution and the purchase of advanced EMS equipment, bulletproof vests for fire firefighters, and FireFlight equipment.

**ATTACHMENTS:** [Use this link to view attachment\(s\)](#)

1. Unanticipated Revenue Resolution

**FLAGLER COUNTY BOARD OF COUNTY COMMISSIONERS  
CONSENT / AGENDA ITEM # 7h**

**SUBJECT:** Approval of Multiple Cooperative Contracts

**DATE OF MEETING:** April 20, 2026

**OVERVIEW/SUMMARY:** The two cooperative purchases (also known as “piggybacks” – McKesson and Ricochet) have the likelihood of exceeding \$50,000, which is above the County Administrator’s approval authority, and they may be utilized over multiple years. A cooperative purchase means the County is relying on the procurement procedures of another public entity who has already procured the goods or services needed by the County. Through the piggybacking process, the County is able to use the pricing negotiated by other public entities through their competitive procurement procedures. Using these cooperative contracts reduces the administrative burden of purchasing, expedites the purchasing process, and can achieve price-saving advantages from purchasing off a contract created by an agency with greater purchasing power. In each case, the other public entity’s contract is made an exhibit to the County’s contract which has Flagler-specific terms.

As it relates to the CDW Government, LLC (CDW-G) item, Flagler County already maintains a countywide contract (#25-PB-058) with the company for the procurement of technology-related hardware, software, licensing, peripherals, and professional services used by all County departments. The current annual allowance of \$750,000 has become insufficient. Based on FY 2026 purchasing trends and expected operational requirements, total County utilization of the CDW-G contract is projected to exceed the existing allowance due to CDW-G providing the best price for equipment in an IT core infrastructure replacement project. A project of this size is not scheduled for another seven (7) years. To ensure continuity of operations and prevent delays in procurement of essential technology resources, staff recommends increasing the countywide spending authority of the CDW-G contract to \$1,000,000.

The annual spend limits (not to exceed) for each of these can be summarized as:

| <b>Vendor</b>                                       | <b>Annual Spend Request<br/>(Not to Exceed)</b> | <b>Term of Contract</b> |
|---|---|-------------------------|
| McKesson Medical-Surgical Government Solutions, LLC | \$30,000.00                                     | January 5, 2030         |
| Ricochet – Safe Industries                          | \$90,000.00                                     | March 27, 2028          |
| CDW-G 25-PB-058 Increase from \$750,000             | \$1,000,000.00                                  | February 27, 2028       |

**STRATEGIC PLAN:**

Focus Area: Effective Government

- Goal 1 – Maintain Financial Stability

**FUNDING INFORMATION:** Funding for these contracts is included within various budgets utilized by multiple departments. The above requested annual spending amounts can only be spent if budget is available.

**DEPARTMENT CONTACT:** Robert Rounds, Purchasing Manager, (386) 313-4097

**RECOMMENDATION:** Request the Board approve the annual spend for the term of the contracts listed above, ratify the use of these cooperative purchase contracts, and authorize the Chair to execute the county contracts.

**FLAGLER COUNTY BOARD OF COUNTY COMMISSIONERS  
CONSENT / AGENDA ITEM # 7h**

**ATTACHMENTS: [Use this link to view attachment\(s\)](#)**

1. McKesson Medical-Surgical Government Solutions, LLC – Contract
2. Ricochet Manufacturing – Contract
3. CDW Piggyback Contract

**FLAGLER COUNTY BOARD OF COUNTY COMMISSIONERS**  
**GENERAL BUSINESS / AGENDA ITEM # 8a**

**SUBJECT:** Consider Ratification of Requested Mortgage Satisfaction and Termination of Declaration and Provide Direction Relative to Extension from Abundant Life Ministries – Hope House, Incorporated regarding the Phoenix Crossings - Supportive Housing Initiatives Partnership Rental Development Agreement.

**DATE OF MEETING:** April 20, 2026

**OVERVIEW/SUMMARY:** This request was previously discussed by the Board at its April 6, 2026 Workshop meeting. The Phoenix Crossings project is a planned garden apartment complex in Bunnell that will serve as an affordable housing project to meet the housing needs of youth aging out of foster care, individuals with disabling conditions, and households with extremely low incomes. The proposed complex consists of 28 units, which will include 12 two-bedroom, one bath units and 16 three-bedroom, two bath units.

The County previously approved subsidizing four of the proposed units, with \$330,000 provided through its 2023/2024 allotment from the State Housing Initiatives Partnership (SHIP) program and \$170,000 provided through its allotment of American Rescue Plan Act (ARPA) funds. The Board reviewed and approved the ARPA funding at its October 7, 2024 meeting, the SHIP funding at its November 18, 2024 meeting, as well as a recent and subsequent clarifying amendments on January 12, 2026 and February 9, 2026.

As it relates to the SHIP Development Agreement, the funds were awarded recognizing funding requirements contained in the 2023-2025 SHIP Local Housing Assistance Plan (LHAP) relative to Small Rental Development Projects. Among those requirements is the project sponsor must ensure that all SHIP-assisted units are occupied by income-eligible tenants no later than June 30, 2026. If the Sponsor anticipates being unable to meet this deadline, the Sponsor may submit a written request for an extension at least sixty (60) days prior to the deadline. This occupancy deadline was included to ensure statutory compliance with the June 30, 2026 SHIP expenditure deadline for the 2023-24 fund year allocation. Likewise, the ARPA funding agreement contains a similar requirement for completion and lease up by June 30, 2026, though does not face the same State of Florida statutory expenditure deadline.

On March 20, 2026, Abundant Life submitted an extension request to the SHIP Rental Development Agreement and the ARPA Subrecipient Agreement, noting several factors leading to delays in project development and completion. Upon discussion, staff determined there is a one-time opportunity for extension utilizing the subsequent SHIP funding year of 2024-25, in combination with program income and interest. By doing so the County can offer the original \$330,000 under SHIP and allow for the later completion deadline of June 30, 2027. Further extension beyond this would likely not be feasible as the subsequent LHAP does not currently allow for Rental Development projects and SHIP funding levels are or will be likely be lower.

Along with extending the timeline by utilizing the 2024-25 SHIP fund allocation, this revised approach incorporates program income and earned interest. These are not subject to the same limitations as annual SHIP allocations, so long as they are expended by the same June 30, 2027 timeline on a LHAP approved strategy. The original SHIP Rental Development Agreement capped any extension at 25% of the available SHIP allocation without considering program income, mainly given difficulty in forecasting availability of those less restricted funds. We can now define those amounts clearly and in turn fully incorporate them into this funding, allowing us to leverage limited SHIP allocation funds on other program activities while still supporting this project.

**FLAGLER COUNTY BOARD OF COUNTY COMMISSIONERS**  
**GENERAL BUSINESS / AGENDA ITEM # 8a**

At the April 6, 2026 County Commission Workshop, the Commissioners requested additional information from Abundant Life to demonstrate the current status of the Phoenix Crossings project and plans for moving forward with the project. The Commissioners were particularly interested in knowing that a general contractor was under contract to complete the work, that funding for the project was imminent, and that the current projected project timeline is feasible such that it appears that the project will be brought to fruition.

In response to the Board's request, Abundant Life has affirmed their scheduled loan finance closings on April 10 (bridge loan) and April 17 (main construction financing), 2026 and submitted other documentation, included in the backup, affirming the project's forward progress in recent months. Most importantly, Abundant Life has provided an updated construction schedule that demonstrates that the project will be constructed and occupied by June 2027.

Additionally, Abundant Life made a request that the County execute and record a Satisfaction of Mortgage and Termination of Declaration associated with the previous SHIP transaction. This will clear the public records of all SHIP-related documents in advance of closing on the main project financing. With the Satisfaction and Termination, it will no longer be necessary to extend the deadline in the existing SHIP Rental Development Agreement. Instead, when asking for the Board to ratify the Satisfaction and Termination, staff are also requesting direction on a new, replacement SHIP Rental Development Agreement with a deadline of June 30, 2027.

Provided the Board directs staff to take the necessary action to create a new SHIP Development Agreement for the Phoenix Crossings project, staff will bring replacement SHIP funding documents back to the Board for consideration. At that time, staff can also present any claw back documents associated with the ARPA funding as directed by the Board.

**DEPARTMENT CONTACT:** Joseph Hegedus; Health and Human Services Director; 386-586-2324 ext. 3626

**FUNDING INFORMATION:** Unencumbered FY 2024/2025 SHIP funds, along with SHIP program income and interest, are available and eligible for this expenditure through June 30, 2027.

**RECOMMENDATION:** Request the Board ratify the Satisfaction of Mortgage and Termination of Declaration and provide staff direction relative to the requested extension of the Phoenix Crossings - Supportive Housing Initiatives Partnership Rental Development Agreement, utilizing the new SHIP funding breakdown and setting a new occupancy deadline of June 30, 2027. If the Board is favorable towards approval, staff will return with subsequent amendments at a regular meeting for formal consideration and adoption.

**ATTACHMENTS:** [Use this link to view attachment\(s\)](#)

1. Satisfaction of Mortgage
2. Termination of Declaration
3. Original SHIP Rental Development Agreement
4. Construction Schedule
5. Bunnell Major Site Plan Approval
  - a. Approved Site Plan
  - b. Approved Landscape Plan
6. Permit Ready Letter
7. Park & Eleazer Contract
8. HUD Rent Approval Letter

**FLAGLER COUNTY BOARD OF COUNTY COMMISSIONERS  
PUBLIC HEARING / AGENDA ITEM # 9a**

**SUBJECT: LEGISLATIVE** – Second Reading and Approval of an Ordinance Relative to the Contractor Licensing Code to Update Definitions Regarding Contractor Licensing to Mirror State Definitions, Eliminate Local License Testing, and Allow for Renewal of Existing Licenses and Reciprocity.

**DATE OF MEETING:** April 20, 2026

**OVERVIEW/SUMMARY:** This request is legislative in nature and does not require disclosure of ex parte communication. Over the last several years, the State of Florida has taken a more active part in licensing contractors performing work within the state, going as far in some cases as to preempt all local occupational licensing of certain trades.

Effective July 1, 2025, local governments may only license specialty contractor license types that substantially correspond to the specialty contractor license types offered by the State of Florida's Construction Industry Licensing Board (CILB). With this change, Flagler County is no longer permitted to issue those specialty contractor license types that are similar but not identical to state-issued licenses. Accordingly, the proposed ordinance aligns the County's specialty contractor license types with the state's specialty contractor license types.

The County's Contractor Licensing Code (Chapter 8 in the Flagler County Code of Ordinances) is being revised, not only to account for these statutory changes, but also to allow for the option to require state certification in lieu of local licensing of contractors moving forward while continuing to renew existing licenses and issue reciprocal certification in certain instances:

- (1) The county upon whose license the person is basing the request for certification also allows for reciprocity;
- (2) The individual has passed a technical examination specific to his or her trade with a score of 75% or higher; and
- (3) The individual has passed a written examination on business and law subjects with a score of seventy-five percent or higher (whereas there are a number of local license holders who have only taken the business and law class, which will no longer be recognized as it relates to reciprocity).

While the amendment was drafted largely to bring the Code of Ordinances in line with state statutes, the Home Builders Association of Flagler ("HBA") has played an instrumental role in the amendment process. The Chief Building Official, Building Permit Manager, and Assistant County Attorney attended HBA's March 11, 2026 Government Affairs Committee meeting to present the proposed ordinance and address any concerns the members may have. There was a lively discussion amongst the members and staff, and it was a positive meeting overall. The HBA provided a letter of support for the amendment (see attached).

The proposed ordinance was also presented to the Contractors Review Board for consideration on March 18, 2026. Those members in attendance unanimously recommended approval of the proposed ordinance.

Finally, the proposed ordinance was considered by the Board of County Commissioners on first reading at its April 6, 2026 meeting. The vote in favor of the proposed ordinance was unanimous.

**FLAGLER COUNTY BOARD OF COUNTY COMMISSIONERS  
PUBLIC HEARING / AGENDA ITEM # 9a**

Public notice has been provided for this amendment according to Sec. 125.66, F.S.

This agenda item is:

quasi-judicial, requiring disclosure of ex-parte communication; or  
 legislative, not requiring formal disclosure of ex-parte communication.

**OPTIONS FOR THE BOARD:** The Board of County Commissioners may:

**APPROVE** on second reading the Ordinance amending the contractor licensing code to update definitions relative to contractor licensing to mirror state definitions, eliminate local license testing, and allow for renewal of existing licenses and reciprocity.

**NOT APPROVE** on second reading the Ordinance amending the contractor licensing code to update definitions relative to contractor licensing to mirror state definitions, eliminate local license testing, and allow for renewal of existing licenses and reciprocity.

**CONTINUE** on second reading the Ordinance amending the contractor licensing code to update definitions relative to contractor licensing to mirror state definitions, eliminate local license testing, and allow for renewal of existing licenses and reciprocity on first reading on the basis that additional information is needed from staff. Based on the presentation and the public hearing, the Board does not have sufficient information to be able to approve the ordinance on first reading. Continuing the Board's review of the draft ordinance to a time and date certain will preserve public notice and provide an opportunity for staff to provide additional information.

**STRATEGIC PLAN:**

Effective Government

- Goal 3 – Build & Maintain Relationships to Support Effective & Efficient Government
- Obj. EG 2.1: Create a culture of collaboration with municipalities and community partners.

**FUNDING INFORMATION:** N/A

**DEPARTMENT CONTACT:** Sarah Spector, Assistant County Attorney

**RECOMMENDATIONS:** Request the Board approve on second reading the ordinance relative to the contractor licensing code to update definitions relative to contractor licensing to mirror state definitions, eliminate local license testing, and allow for renewal of existing licenses and reciprocity.

**ATTACHMENTS:** [Use this link to view attachment\(s\)](#)

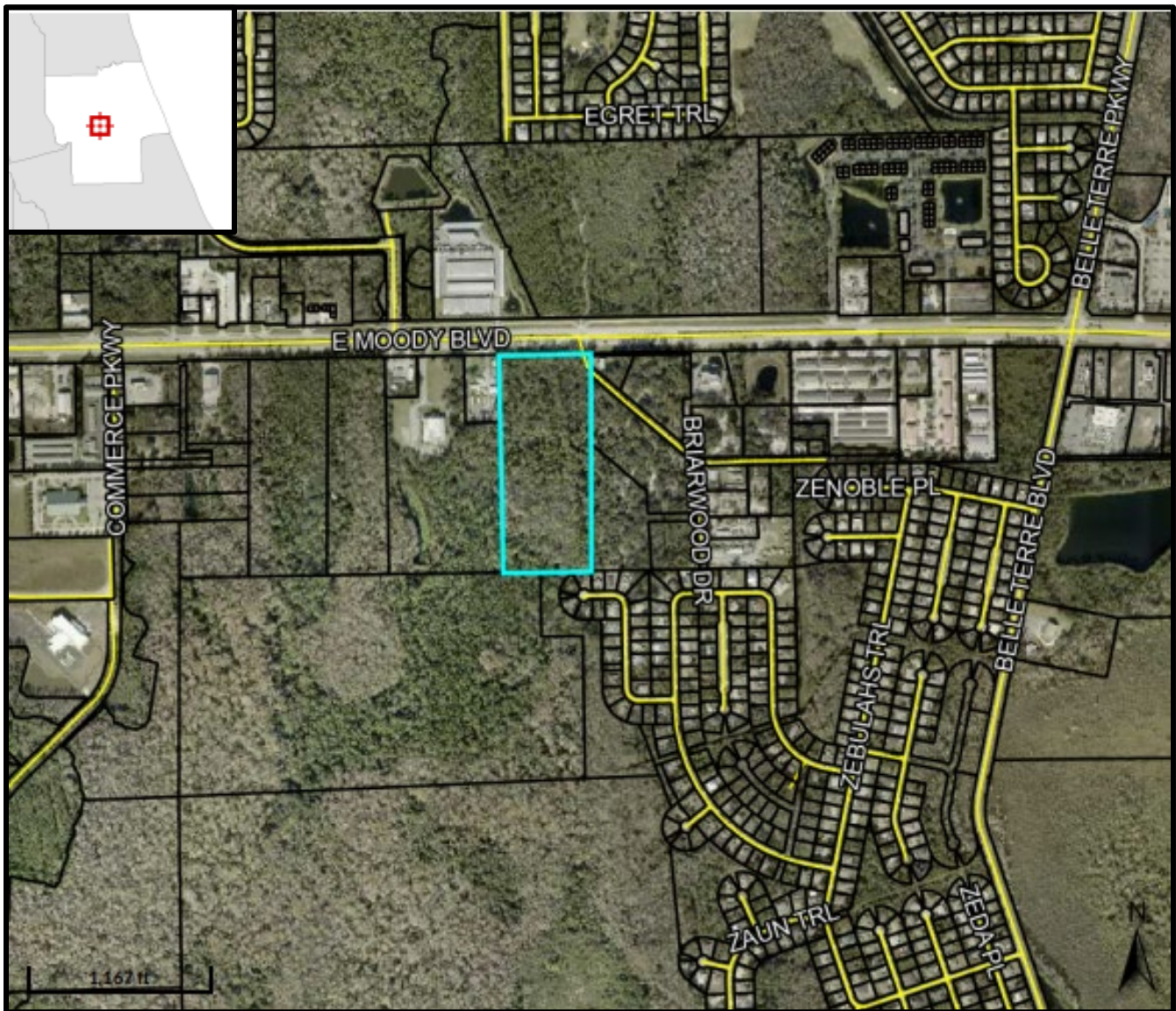
1. Ordinance
2. Legal Ad
3. HBA Letter of Support

**FLAGLER COUNTY BOARD OF COUNTY COMISSIONERS  
PUBLIC HEARING/AGENDA ITEM # 9b**

**SUBJECT: QUASI-JUDICIAL** – Project No. 2025120086 – **REQUEST FOR SEMI-PUBLIC USE IN THE C-2 (GENERAL COMMERCIAL) DISTRICT** – Request for a Semi-Public Use in the C-2 (General Commercial) District on East Moody Blvd for a Church. Parcel Number: 12-12-30-0650-000C0-0011; Parcel Size: 17+/- Acres. Owner/Applicant: New Way Christian Fellowship, Inc./Hammock Communities, Inc. (AR No. 6193). (TRC, PDB, BCC)

**DATE OF MEETING:** April 20, 2026

**OVERVIEW/SUMMARY:** This request is quasi-judicial in nature (not legislative) and does require disclosure of ex parte communication. This request is for approval of a Semi-Public Use within the C-2 (General Commercial and Shopping Center) zoning district. The property is located on the South side of East Moody Blvd and is 17+/- acres in size:



**FLAGLER COUNTY BOARD OF COUNTY COMISSIONERS  
PUBLIC HEARING/AGENDA ITEM # 9b**

On December 22, 2025, Hammock Communities, Inc., submitted an application for a Semi-public use on behalf of owner New Way Christian Fellowship Inc. The intended use is a church for New Way Christian Fellowship Inc., a 501(c)(3) nonprofit and a Florida Not For Profit Corporation. The approval of the Semi-Public Use would provide the zoning authorization for the use of the subject parcel by the nonprofit, subject to other requirements (and permitting) including but not limited to those related to the Florida Building Code, the Flagler County Health Department, and other agencies having jurisdiction over the nonprofit's activities.

The Semi-Public Use application was reviewed at the Technical Review Committee (TRC) meeting held on January 21, 2026. All the TRC comments have been satisfactorily addressed by the applicant.

Planning and Development Board review authority: Section 3.06.05.E.2, LDC, requires that the Planning and Development Board – following a determination that sufficient factual data was presented in order to render a decision – recommend to the Board of County Commissioners to either approve the request as submitted, approve the request with conditions, or disapprove the request. Only one (1) continuation (tabling) is permitted to allow an applicant to supplement an application with additional factual data, unless good cause is provided on the record for an additional continuance to be granted.

The Planning and Development Board recommended approval with conditions (carried forward in the “Approve” option for the Board set forth below) at the March 10, 2026 regular meeting.

BCC review authority: Section 3.06.05.E.3, LDC, tracks similarly to the Planning and Development Board's direction, and requires that the Board of County Commissioners review and approve, approve with conditions, or disapprove Semi-Public uses following consideration of the Planning and Development Board's recommendations and the factual data presented during the public hearing in support of – or in opposition to – the request.

This agenda item is:

  X   quasi-judicial, requiring disclosure of ex-parte communication; or  
       legislative, not requiring formal disclosure of ex-parte communication.

Public Notice: Public notice has been provided consistent with LDC Section 2.07.00.

**OPTIONS FOR THE BOARD:** The Board of County Commissioners may:

APPROVE Project No. 2025120086, after finding that sufficient factual data has been presented to render a decision, for a Semi-Public Use for New Way Christian Fellowship, Inc., located on East Moody Blvd. (Parcel No. 12-12-30-0650-000C0-0011), subject to the following conditions:

- a. the Semi-Public Use approval shall run with the land;

**FLAGLER COUNTY BOARD OF COUNTY COMISSIONERS  
PUBLIC HEARING/AGENDA ITEM # 9b**

- b. development shall occur in substantial compliance with the site plan bearing a signature and seal by HC Builds attached hereto and made a part of this record;
- c. any signage must meet the sign requirements of the C-2 (General Commercial and Shopping Center) district identified in LDC Sec. 7.03.01 – Individual commercial or industrial uses;
- d. a subsequent application to amend this Semi-Public Use will be needed for any new uses proposed for this parcel;
- e. the non-profit organization Internal Revenue Service registration, along with any State of Florida nonprofit registration and the County’s business tax receipt, must be maintained in perpetuity for the duration of the Semi-Public Use on this parcel;
- f. use of the property shall be coordinated with the Flagler County Sherrif’s Office for traffic following services and for special events;
- g. any amplified sound utilized onsite shall be subject to the noise limits listed within the County’s Code of Ordinances and as measured at the parcel line; and
- h. That portion of the Old Moody Boulevard right-of-way located within the subject parcel be deeded to Flagler County BOCC.

DENY Project No. 2025120086, after finding that sufficient factual data has not been presented to render a decision, for a Semi-Public Use for New Way Christian Fellowship, Inc., located on East Moody Blvd. (Parcel No. 12-12-30-0650-000C0-0011).

CONTINUE Project No. 2025120086 on the basis that additional information is needed from staff or the applicant. Based on the presentation and the public hearing, the Board does not have sufficient information to be able to render a decision on the special use request. Continuing the semipublic use request to a time and date certain will provide an opportunity for staff or the applicant to provide additional information.

**ATTACHMENTS:** [Use this link to view attachment\(s\)](#)

- 1. Technical Staff Report (TSR)
- 2. Application and supporting documents
- 3. Site Plan
- 4. Letter of Need
- 5. TRC comments
- 6. Draft Planning and Development Board March 10, 2026 meeting minutes
- 7. Public notice