



Flagler County Board of County Commissioners Meeting Agenda

March 3, 2025 • 9:00 a.m.

Government Services Building 2, Board Chambers, 1769 E. Moody Blvd., Bunnell, FL 32110

View the meeting broadcast live on cable television: Spectrum Channel 492

View the meeting streamed live on the County's YouTube Channel: www.YouTube.com/FlaglerCounty

1. **Pledge to the Flag and Moment of Silence**
2. **Additions, Deletions and Modifications to the Agenda**
3. **Announcements by the Chair**
4. **Recognitions, Proclamations and Presentations:**
 - 4a) **Recognitions:** None
 - 4b) **Proclamations:**
 - 1) **Master Gardeners Month – March 2025** (*Requested by Extension Services*)
 - 2) **Government Finance Professionals Week – March 17-21, 2025** (*Requested by E John Brower, Financial Services Director*)
 - 3) **Procurement Month – March 2025** (*Requested by E John Brower, Financial Services Director*)
 - 4c) **Presentations** (3-5 Minutes): None
5. **Community and Board Comments:**
 - 5a) **Community Outreach:** *This thirty-minute time period has been allocated for public comment on any consent agenda item or topic not on the agenda. Each speaker will be allowed up to three (3) minutes to address the Commission. Speakers should approach the podium, identify themselves and direct comments to the Chair.*
 - 5b) **Board Comments on Consent Items**
6. **Consent: Constitutional Officers:**
 - 6a) **Clerk: Bills and Related Reports:** Request the Board approve the report(s) of funds withdrawn from County depositories by the Flagler County Clerk of the Circuit Court and the Revenue Collected Report presented in compliance with the provisions of Section 136.06, Florida Statute as listed below:
 - 1) Disbursement Report for Week Ending January 24, 2025
 - 2) Disbursement Report for Week Ending January 31, 2025
 - 3) Disbursement Report for Week Ending February 7, 2025
 - 6b) **Clerk: Approval of Board Meeting Minutes:** Request the Board approve the minutes from the following Meetings:
 - 1) January 13, 2025 Workshop
 - 2) January 13, 2025 Regular Meeting

7. Consent: BOCC Departments:

- 7-a) Ratification of Flagler County Emergency Proclamations Extending the State of Local Emergency Due to Severe Coastal Erosion and Vulnerability:** Request the Board ratify the Proclamations Extending the State of Local Emergency for Hurricanes Matthew, Ian and Nicole. *(Requested by Jonathan Lord, Emergency Management Director)*
- 7-b) Library Board of Trustees Advisory Board Member Appointments:** Request the Board approve reappointment of Mr. Bernard Barczak and appointment of Mr. Donald O'Brien Jr to the Library Board of Trustees Advisory Board for a three-year term. *(Requested by Holly Albanese, Assistant County Administrator/Library Director)*
- 7-c) Consideration of a Ground Lease Agreement between Flagler County and Van Damme Helicopters, Inc. for a Parcel of Land Located on the Flagler Executive Airport:** Request the Board approve the Ground Lease Agreement between Flagler County and Van Damme Helicopters, Inc for a parcel of land located at the Flagler Executive Airport. *(Requested by Roy Sieger, Airport Director)*
- 7-d) Consideration of the Agreement Establishing the Scope of Services and Compensation for Sauer Construction, LLC for the Construction of the Airport Terminal Building project for the Flagler Executive Airport in the Amount of \$10,325,617:** Request the Board approve the Agreement for the Construction of the Airport Terminal Building for Sauer Construction, LLC. authorizing the Chair to execute the agreement and authorize the County Administrator to execute all necessary documents associated with accepting and implementing said agreement, including any amendments and extensions approved as to form by the County Attorney. *(Requested by Roy Sieger, Airport Director)*
- 7-e) Resolution Appointing the Flagler County Airport Zoning Commission:** Request the Board adopt the Resolution appointing the Planning and Development Board as the Airport Zoning Commission. *(Requested by County Administration and County Attorney)*
- 7-f) Consider the Adoption of a Resolution Establishing the Airport Master Plan Update Working Group and the Working Group Bylaws:** Approve the Resolution establishing the Airport Master Plan Update Working Group and adopting the Bylaws of the Flagler County Executive Airport – Airport Master Plan Update Working Group. *(Requested by County Administration and County Attorney)*
- 7-g) Consideration of a Budget Transfer from General Fund Reserves in the Amount of \$279,926 and to Amend the FY 2024-25 Budget for the Grant Special Revenue Fund 1128 related to the closeout of the Staffing for Adequate Fire and Emergency Response (SAFER) Grant:** Approve the budget transfer from General Fund Reserves and approve the Unanticipated Revenue Resolution. *(Requested by E. John Brower, Financial Services Director)*
- 7-h) Consideration of Approval of the Environmentally Sensitive Lands Project Ranking List as Recommended by the Lands Acquisition Selection Advisory Committee:** Request the Board approve the Environmentally Sensitive Lands project ranking list and authorize the staff Negotiation Team to open negotiations with listed applicants. *(Requested by Erick Revuelta, Land Management)*
- 7-i) Consideration of a Piggyback on the 25-PB-038 Security Contract with Giddens Security Corporation:** Request the Board approve the Giddens Security Corporation contract. *(Requested by Robert Rounds, Purchasing Manager)*

8. General Business: *Presentations limited to 15 minutes with public comments limited to 3 minutes per speaker.*

8-a) Consideration of Parks and Recreation Advisory Board Appointments: Request the Board consider the applications from Mike Desroches, Gary Johnson, Peter Johnson, Lawrence Pulos and Worth Strecker and select two members to serve on the Parks and Recreation Advisory Board for a two-year term from March 3, 2025, to March 3, 2027. *(Requested by Frank Barbuti, Parks Manager)*

8-b) Adoption of a Resolution to Vacate a Portion of the Plat of Fleetwood Terrace Unit No. 1 Subdivision in the PUD (Planned Unit Development) Zoning District – Owner/Petitioner: WL Residential Land, LLC: Options for the Board: Approve; Deny or Continue. *(Requested by Adam Mengel, Growth Management Director)*

8-c) Consideration of Purchase and Sale Agreement for Conservation Lands in the Amount of \$3,000,000 for a Portion of the Pringle Forest: Request the Board approve the Purchase and Sale Agreement for the Acquisition of Conservation Lands with Legislative Appropriation Funds in the Amount of \$3,000,000, authorizing the Chair to execute the agreement and all necessary documents associated with this transaction approved as to form by the County Attorney. *(Requested by Adam Mengel, Growth Management Director and Jorge Salinas, Deputy County Administrator)*

8-d) Consideration of an Update to the Flagler County Board of County Commissioners Rules of Procedure: Requested the Board approve the Updated Rules of Procedure. *(Requested by County Administration and County Attorney)*

9. Public Hearings: None

10. Additional Reports and Comments:

10-a) County Administrator Report/Comments

10-b) County Attorney Report/Comments

10-c) Community Outreach: *This thirty-minute time period has been allocated for public comment for items not on the agenda. Each speaker will be allowed up to three (3) minutes to address the Commission. Speakers should approach the podium, identify themselves and direct comments to the Chair.*

10-d) Commission Reports/Comments/Action

11. Adjournment

Section 286.0105, Florida Statutes states that if a person decides to appeal any decision made by a board agency, or commission with respect to any matter considered at a meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act, persons needing assistance to participate in this meeting should contact the (386) 313-4001 at least 48 hours prior to the meeting.